

# Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378  
(562) 602-6000 Fax (562) 602-8111

## BOARD OF EDUCATION

ALICIA ANDERSON  
*President*

TONY PEÑA  
*Vice President*

SONYA CUELLAR  
*Member*

LINDA GARCIA  
*Member*

VIVIAN HANSEN  
*Member*

DELORES STEPHENS  
*Co-Interim Superintendent*

DAVID VERDUGO, Ed.D.  
*Co-Interim Superintendent*



## REGULAR MEETING OF BOARD OF EDUCATION

### MINUTES

**October 14, 2015**

The meeting was called to order at 6:02 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Margarita Rodriguez, Director-Research, led the Pledge of Allegiance.

Roll Call Trustee Alicia Anderson Trustee Linda Garcia  
Trustee Tony Peña Trustee Vivian Hansen  
Trustee Sonya Cuellar

Administrators Present Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
Ranita Browning, Interim-Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Deborah Stark, Assistant Superintendent-Educational Services  
Adrian Ayala, Director-Leadership Development  
Kim Cole, Director-Special Education/ECE  
Greg Francois, Director-Secondary Ed. & Instructional Technology  
Randy Gray, Director-Curriculum & Instruction/Projects  
Troy Marshall, Director-Technology  
Margarita Rodriguez, Director-Research  
Manuel San Miguel, Director-Student Services  
Beatriz Spelker-Levi, Director-Personnel  
Chris Stamm, Director-Student Nutrition Services  
Andrea Aguilar-Nuno, Principal-Buena Vista High School  
Greg Buckner, Principal-Paramount High School  
Jerry King, Principal-Paramount Adult School  
Morrie Kosareff, Principal-Paramount High School-West  
Roger Ramirez, Supervisor-Operations

Approve Agenda  
October 14, 2015  
1.266

Trustee Cuellar moved, Trustee Hansen seconded the motion. Co-Interim Superintendent Dr. Verdugo informed the Board that there are a couple of corrections 1). Page 29, Leave of Absence for Margarita Rodriguez should reflect a correct return year of 2016 and 2). Page 36, purchase order number 16-00810 should reflect the description as Alondra School Café window decals. The motion carried 5-0 to approve the agenda of the Regular Meeting of October 14, 2015 as amended.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes  
September 23, 2015  
1.267

Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 4-0 to approve the Regular Meeting minutes of September 23, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen  
Abstention: 1 – Trustee Peña

## REPORTS

Student Board  
Representatives

Avery De La Cruz-PHS, Jose Jimenez -Paramount High School-West, Gabriela Garibay-Buena Vista High School and Maria Camarena-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative  
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared that there have been a great number of events. Monday, was the Educational Forum with Assemblymember O'Donnell. She added that it is crunch time for teachers as they are prepping for parent conferences and 8<sup>th</sup> grade students still taking STAR tests and trying to implement Common Core. She added that there was a meeting with Special Ed teachers and they have great ideas. Special Ed teachers work with the most vulnerable students in Paramount Unified School District. It is being asked if possible to look at the 3hr Special Ed aides and the possibility of keeping them longer in the day. Their support to the teachers and students is very crucial.

Board Members' Reports

Trustee Anderson attended Paramount City Manager Linda Benedetti-Leal's retirement celebration, PTA 33<sup>rd</sup> District Fall Workshop which was hosted at PHS.

Trustee Cuellar Paramount City Manager Linda Benedetti-Leal's retirement celebration and she congratulated new City Manager John Moreno who is in attendance on his appointment.

Trustee Garcia thanked April O'Connor and teachers for attending the Tepic Sister Cities Gala, she attended City Manager Linda Benedetti-Leal's retirement celebration and the PHS Football homecoming game.

Trustee Hansen attended the Tepic Sister Cities Gala, she attended City Manager Linda Benedetti-Leal's retirement celebration, the PHS football homecoming game, she participated in the Class of 1965 tour of PHS and wished to thank Dr. Buckner for coordinating the tour and she attended the ribbon cutting for the Cerritos College Culinary Arts and thanked Dr. Stark and Dr. Francois for attending as well.

Trustee Peña attended the PHS football games versus Jordan and Warren, the Collins School Back to School and City Manager Linda Benedetti-Leal's retirement celebration. He congratulated new City Manager John Moreno on his appointment.

Co-Interim Superintendent Dr. Verdugo highlighted a variety of items:

- Co-Interim Superintendent Dr. Verdugo attended a K-5 counselors meeting facilitated by Dr. San Miguel.
- He attended City Manager Linda Benedetti-Leal's retirement celebration and thanked the Board for their support and Dee Stephens and Myrna Morales for their presentation.
- Dr. Verdugo attended the monthly Paramount Chamber of Commerce meeting.
- He also attended the 1<sup>st</sup> Education Forum hosted by Assemblymember Patrick O'Donnell at the Clearwater Building.
- Dr. Verdugo shared with the Board a final rendition of an actual wall mounted display of the rich athletic history that will be placed in the Hall of Champions. He thanked Cindy DiPaola and the Board of Education for their support and shared that the goal is to have the final product displayed prior to the 2016-17 school year.

#### Introduction – John Moreno, Paramount City Manager

Co-Interim Superintendent Dr. Verdugo welcomed new City of Paramount City Manager Mr. John Moreno.

Mr. John Moreno, City Manager thanked Dr. Verdugo and the Board of Education for their support and for attending retired City Manager Linda Benedetti's retirement celebration. He wished to introduce himself to the District as the new city manager and shared that he is from Central California and moved to Southern California to attend UCLA. He has been working with the City of Paramount for 22 years beginning in Administrative services, Finance, Public Works, Public Safety, Community Development and most currently for the past 10 years as the Assistant City Manager. He has acquired a lot of knowledge through the years. He is very energetic, personable and takes pride in what he does. He has a lot of loyalty, specifically to Paramount and has been deeply involved in the community for 22 years. He added that he is very fond and proud of the progress the city and district have made and has seen the changes, and the Board should be commended.

Mr. Moreno shares the same philosophy as the past two city managers and that is that they strongly value education. He shared his wife is also in education. He added that the PEP and STAR program are alive and doing well, a benefit to both the city and the district but also the relationship between the city and district is alive and doing very well.

#### Robots4Autism

Co Interim-Superintendent Dr. Verdugo share with the Board that the presentation they are about to see is a robot created by RoboKind, the world leader in social robotics, who offers Robots4Autism, a breakthrough autism therapy curriculum that is research-proven and delivered by the first humanoid robot purpose-built for autism intervention.

Paramount is proposing piloting Milo the robot at the Hollydale School

Autism program where the speech therapist will use Milo; together with traditional therapy methods to help children with autism reach their developmental goals. The objectives of robot therapy include learning to pick up on emotions, express empathy, act more appropriately in social situations, self-motivate and generalize in the population.

The curriculum is written as social stories and augmented with video modeling, which teach concepts that can be applied to the real world. Lesson topics include conversations, greeting and emotional regulation, with subtopics such as resolving problems and identifying emotions. Milo relays them through natural, human-like expressions. He never tires, so lessons can be repeated as many times as needed.

Dr. Verdugo introduced Thomas McMullen with RoboKind Advanced Social Robotics.

#### Creating a College Going Culture: Providing the PSAT for all students

Dr. Greg Francois, Director-Secondary Education provided the Board with an update on Creating a College Going Culture, providing the PSAT for all students. He added that the purpose of the presentation is to:

- understand the rationale for administering the PSAT to all 11<sup>th</sup> graders at PHS.
- outline the benefits for students in taking the PSAT.
- review the logistics of PSAT administration and how the process was communicated to students and parents.

Why administer the PSAT to all 11<sup>th</sup> graders at PHS?

- Creating a college going culture is Goal 2 in Paramount Unified School District's Local Control Accountability Plan.
- To promote a college going culture, the College and Career Center at Paramount High School will administer the Preliminary Scholastic Aptitude Test (PSAT) National Merit Scholarship Qualifying Test (NMSQT) free of charge to all 11<sup>th</sup> grade students for the 2015-16 school year.
- Systematic effort to promote a college going culture.
- Nearly all students who take the PSAT indicate they plan to go to college.
- Identify strengths and weaknesses on mathematics and language arts skills so students can improve before taking the SAT.

Why should students take the PSAT?

- Assess college readiness.
- This test will be the first administration that is aligned with the redesigned SAT to be administered in March 2016.

What are the benefits?

- Preliminary version of the SAT: students become familiar with the kind of questions and directions they will see on the actual SAT.
- When students participate in the Student Search Service, they are automatically placed on a list serve to receive college information.
- To qualify for scholarships from the National Merit Scholarship Corporation.



Recent notification from the College Board:

- PHS seniors Daniel Lopez and Avery De La Cruz: scored in the top 2.5% of Hispanic and Latino PSAT/NMSQT takers in our region, identified by taking the PSAT last year.
- These students are potential finalists for the National Hispanic Recognition Program, which leads to scholarship opportunities.

Logistics:

- Test administered October 28, 2015.
- All 11<sup>th</sup> grade PHS students participate.
- No cost to students.
- Counselors provided PSAT overview in Language Arts classes.
- Test prep booklets were distributed to all 11<sup>th</sup> graders.

How were parents notified?

- Parent letter describing the benefits was sent home in September, 2015.
- College and Career Center presentations.
- Parent workshops during Back to School Night.
- Blackboard Connect message.

Timeline:

<u>Activity</u>	<u>Date</u>
PSAT results provided to students	January, 2016
Counselors to meet with students to discuss PSAT results	January, 2016
SAT Prep classes provided at PHS	February, 2016
SAT administration	March, 2016

### **BOARD MEETING CALENDER**

There were no changes to the Board of Education Meeting Calendar.

### **HEARING SECTION**

There were no speakers during the hearing section.

### **CONSENT ITEMS**

0.268

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Human Resources**

Personnel Report  
15-05  
2.268

Accept Personnel Report 15-05, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

### **Educational Services**

Consultant and Contract  
Services  
3.268

Approve the consultant and contract service request authorizing contracts with consultants or independent contractor who provide specialized services, as submitted.

## **Business Services**

Purchase Order Report  
15-05  
4.268

Approve Purchase Order Report 15-05 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations  
4.268

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

### **General Services**

Resolution 15-13, California Environmental Quality Act (CEQA) Exemption for Energy Conservation Facilities Project

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to Adopt Resolution 15-13, California Environmental Quality Act (CEQA) Exemption For Energy Conservation Facilities Project.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-14, Agreement for Energy Conservation Services with Partners For Many Generations (PFMG) Solar, LLC Pursuant to Government Code Section 4217.10-4217.18, Making Certain Findings Required for, and Approval of Energy Conservation Services Agreement

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to adopt Resolution 15-14, Agreement for Energy Conservation Services with Partners For Many Generations (PFMG) Solar, LLC Pursuant to Government Code Section 4217.10-4217.18, making certain findings required for, and approval of Energy Conservation Services Agreement and authorize the Superintendent or Superintendent's designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Mr. Paul Mikus, President, Mr. Alex Smith, Vice-President and Mr. Michael Streams, Senior Vice-President with PFMG Solar, announced to the Board that on behalf of PFMG, they will be providing a \$245,000 scholarship to a senior student at Paramount High School to attend the University of Michigan.

### **Human Resources**

2015-16 Declaration of Need for Fully Qualified Educators

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2015-16 Declaration of Need for Fully Qualified Educators in Paramount Unified School District for submission to the California Commission on Teacher Credentialing.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Educational Services**

Revised Board Policy 6174 – Education for English Learners

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 6174 – Education for English Learners, which reflects current State requirements.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Transitional Kindergarten  
Teacher Summer Academy  
Contract

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to ratify the contract with LACOE to compensate teachers who attended the Transitional Kindergarten Teacher Summer Academy on July 21-23, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement  
for Special Education  
Students for 2015-16

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Robokind Advance Social  
Robotics Pilot Program

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the agreement with Robokind Advance Social Robotics to provide a 30 day pilot to observe and document student participation and progress towards goals.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **CONFERENCE ITEMS**

Revised Board Policy 1312.3  
– Uniform Complaint  
Procedures

The Board of Education accepted for first reading proposed revised Board Policy 1312.3 – Uniform Complaint Procedures, which reflects current State requirements.

### **INFORMATION ITEMS**

#### **Educational Services**

Williams Settlement  
Quarterly Uniform Complaint  
Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter.

Recertification Application for  
*Schools to Watch – Taking  
Center Stage* for Zamboni  
Middle School

The Board received as information the recertification application submittal for *Schools to Watch – Taking Center Stage* for Zamboni Middle School.

### **ANNOUNCEMENTS**

President Anderson reported that the next Regular Meeting would be October 28, 2015, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 7:08 p.m. to discuss public employment, conference with labor negotiator, student discipline and governance team items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 9:08 p.m. President Anderson reported that they discussed public employment, conference with labor negotiator, student discipline and governance team items.

There following action was taken in Closed Session:

Public Employment

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the appointment of Roger Ramirez as Assistant Director-Operations effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Student Discipline  
Student E-1

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to expel and suspend the expulsion so that student E-1 can attend Buena Vista High School.

**ADJOURNMENT**

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña  
Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on October 14, 2015 at 9:09 p.m. in memory of Santiago Camarena.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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David Verdugo, Co-Secretary  
To the Board of Education

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President

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Vice President/Clerk

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** October 28, 2015  
**SUBJECT:** Personnel Report 15-06

**BACKGROUND INFORMATION:**

Following is Personnel Report 15-06, which reports details of personnel assignments, employment and terminations.

**POLICY/ISSUE:**

Board Policy 4110 – Permanent Personnel – Certificated  
Board Policy 4111 – Recruitment & Selection – Certificated  
Board Policy 4210 – Permanent Personnel – Classified  
Board Policy 4211 – Recruitment & Selection – Classified

**FISCAL IMPACT:**

As indicated in the following personnel report.

**STAFF RECOMMENDATION:**

Accept Personnel Report 15-06 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources  
Beatriz Spelker-Levi, Director of Personnel – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EMPLOYMENT</u></b>						
*Chung, Simon	Counselor Temporary	Collins	Sch. S A-1	<b>Annual</b> \$50,602 General Fund/ Special Education	10-05-15	06-30-16
*Figueroa, Sindy	Teacher Temporary	Paramount High-Senior	A-1	\$50,692 General Fund	10-07-15	06-30-16
*Laws III, Raymon	Teacher Temporary	Paramount High-West	A-1	\$50,692 Special Education	10-05-15	06-30-16
*Covarrubias, Jennifer	Teacher Temporary	Paramount Park	A-1	\$50,602 LCAP**	10-05-15	06-30-16
<b><u>ASSIGNMENT CHANGE</u></b>						
<b><u>Decrease in Work Schedule</u></b>						
*Hickman, Meggan	Counselor 100% to 80%	Special Education	Sch. S C-13	<b>Annual</b> \$73,516 Special Education	08-17-15	06-10-16
<b><u>ADDITIONAL ASSIGNMENT</u></b>						
*Morrison, Judith	Field Trip Supervision NTE 9 hrs.	Educational Services		<b>Hourly</b> \$38.00 General Fund	09-25-15	10-30-15
*Cheek, Joshua	Team Building with English Learners NTE 60 hrs.	Alondra		\$38.00 Title I	09-01-15	12-18-15
*Cantafio, Maria *Cervantes, Maria *Cuellar, Maricela *Davies, Hakeem *Fishing, Jeffrey *Garcia, Janet *Munoz, Gilbert	After School Math & Language Arts Intervention NTE 170 hrs. total	Keppel		\$38.00 LCAP	09-07-15	12-11-15

\* Ratification

\*\* Local Control Accountability Plan

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>ADDITIONAL ASSIGNMENT</u></b> <u>continued</u>						
*Gutierrez, Karina *Leon, Marianne	Back to School Night NTE 6 hrs. total	Paramount High-Senior		<b><u>Hourly</u></b> \$38.00 General Fund	09-22-15 only	
*Chavez, Jorge *Hakobyan, Grigor *Megofna, Alicia *Ramos, Hector	Saturday School NTE 4.5 hrs. each	Paramount High-West		\$38.00	Saturdays 09-26-15 only	06-03-16
<b><u>STIPEND</u></b>						
*Faulkner, Joseph	Assistant Coach Football	Paramount High-Senior		<b><u>STIPEND</u></b> \$2,264 General Fund	08-17-15	11-04-15

\* Ratification

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>RESIGNATION</u></b> Madlangbayan, Antonio	Teacher	Educational Services	Personal	10-15-15	



**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<b><u>EMPLOYMENT Promotion</u></b>						
*Urizar, Mynor	Senior Accounting Assistant 3.5 hrs. per day/12 mo.	Fiscal Services	124-II	<b>Monthly</b> 43.75% of \$3,470 LCAP**	10-05-15	
*Venegas, Viviana	Payroll Technician 8 hrs. per day/12 mo.	Fiscal Services	225-V	\$4,187*** LCAP	10-05-15	
*Castañeda, Blanca	School Administrative Assistant 8 hrs. per day/12 mo.	Tanner	423-V	\$4,027*** General Fund	10-12-15	
<b><u>Short Term</u></b>						
*Stallings, Vilma	Office Assistant NTE 4 hrs.	Human Resources	116-III	<b>Hourly</b> \$17.27 General Fund	09-15-15 only	
*Castillo, Angel *Corral, Rosemary *Ledesma, Alberto *Mageno, Frank	Custodian NTE 8 hrs. per day each	Operations	117-I	\$16.04 General Fund	08-03-15	08-21-15
*Durr, Maurice	Campus Security NTE 2.5 hrs.	Operations	118-I	\$16.43 General Fund	09-17-15 only	
*Villicana, Pedro	Instructional Assistant – SE/SH	Special Education	115-I	\$15.26 Special Education	10-12-15	12-18-15
*Ledesma, Alberto	Custodian NTE 4.5 hrs.	Alternative Education	117-I	\$16.04 Title I	10-13-15 only	
*Navarro, Michael	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Collins	112-I	\$14.17 Special Education	10-06-15	12-18-15
*Alcala, Elena *Chappel, Dolores	Office Assistant NTE 8 hrs. each	Los Cerritos	116-I	\$15.64 EIA-LEP****	09-21-15 09-10-15 only	

\* Ratification  
 \*\* Local Control Accountability Plan  
 \*\*\* Includes Longevity and/or Professional Growth Increment  
 \*\*\*\* Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE					
					FROM	TO				
<b><u>Short Term</u></b>										
<b><u>continued</u></b>										
*Avilez Galindo, Karina	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount High-West	112-I	<b><u>Hourly</u></b> \$14.17 Special Education	10-05-15	12-18-15				
*Romero, Sandra	Office Assistant NTE 8 hrs. per day	Paramount High-West	116-I	\$15.64 General Fund	09-28-15	10-02-15				
*Sandoval, Meghan	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Wirtz	112-I	\$14.17 Special Education	10-13-15	12-18-15				
*Arroyo, Martha	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Zamboni	112-I	\$14.17 Special Education	10-01-15	12-18-15				
<b><u>Substitute, on call</u></b>										
*Dorsey, Brenda	Office Assistant	District	116-I	<b><u>Hourly</u></b> \$15.64 General Fund	09-25-15					
*Gonzalez, Yesenia					09-29-15					
*Romero, Sandra					09-23-15					
*Alcantar Maldonado, Lilia	Nutrition Services Worker	Student Nutrition Services	109-I	\$13.16 SNS**	09-29-15					
*Ekonomo Carranza, Margarita					10-02-15					
*Mendoza, Ester					10-09-15					
*Mitchell, Taylor					09-29-15					
*Pedraza, Elizabeth					10-07-15					
*Puga Hurtado, Dina					09-29-15					
*Rios, Brianna					10-02-15					
*Rios, Patricia					10-02-15					
*Rosas Hernandez, Roxana					10-07-15					
*Garcia, Daisy					Noon Duty Aide	Wirtz		\$ 9.50 General Fund	09-28-15	
*Ramirez, Edgar									10-02-15	
<b><u>Student Worker</u></b>										
*Ochoa, Martha	Student Worker NTE 27.5 hrs. per week	Adult Education		<b><u>Hourly</u></b> \$ 9.00 Adult Education	09-21-15	02-24-16				

\* Ratification

\*\* Student Nutrition Services

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u><b>ADDITIONAL ASSIGNMENT</b></u> <u><b>Short Term</b></u> *Cervantes-Vega, Elizabeth	Instructional Assistant - SE/SH NTE 3 hrs. per day	Paramount High-Senior	115-I	<u><b>Hourly</b></u> \$15.26 Special Education	10-08-15	12-18-15
<u><b>WORKING OUT OF CLASSIFICATION</b></u> *Platero, Carlos	Grounds Maintenance Worker/Equipment Operator NTE 8 hrs. per day	Operations	121-I	<u><b>Monthly</b></u> \$3,068 General Fund	09-21-15	10-02-15
<u><b>TEMPORARY ATHLETIC TEAM COACH</b></u> *Hahn, Christopher	Head Coach Girls Freshman Volleyball	Paramount High-Senior		<u><b>Stipend</b></u> \$2,264 General Fund	08-17-15	11-04-15
*Montano, Ivan	Lifeguard	Paramount High-Senior		<u><b>Hourly</b></u> \$10.00 General Fund	08-19-15	06-09-16

\* Ratification

**PERSONNEL REPORT 15-06  
OCTOBER 28, 2015  
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<b><u>RESIGNATION</u></b>					
Valenzuela, Diana	Instructional Assistant – Sp. Ed.	Collins	Personal	10-08-15	
Chavez, Christopher	Substitute Noon Duty Aide	Mokler	Personal	10-05-15	
Niebla, Eloisa	Substitute Noon Duty Aide	Mokler	Personal	08-19-15	
<b><u>RETIREMENT</u></b>					
Daniels, Carolyn	Noon Duty Aide	Collins	Retirement	09-18-15	

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
 David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Consultant and Contract Services

**BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Pivot Learning Partners  PC15-1654	Addendum to provide additional days of coaching for new principals and high school academic coaches.	Educational Services  Requested by: Deborah Stark	August 13, 2015 through June 30, 2016	\$19,100 from LCFF funds
2	Laureen Startenberg  PC15-1663	Consultant to provide CPR training for Early Childhood Education staff as required by child care licensing.  25 staff members	Early Childhood Education  Requested by: Elida Garcia	January 22, 2016	\$1,375 from CSPP funds
3	Central Basin Municipal Water District	Consultant will provide interactive assemblies that support the Science curriculum. Students will learn about water ecosystems and water conservation.  165 students in grades 4/5	Roosevelt School  Requested by: Susan Marilley	December 3, and 4, 2015	No cost to District

**CONSENT ITEM: 3.1-C**

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	Teaching Strategies, Inc.  PC15-1664	Safe and Civil Schools consultant to provide professional development for Alondra and Jackson Middle School to support implementation of Safe and Civil strategies.	Alondra and Jackson Middle Schools  Requested by: Lynn Butler and Kelly Anderson	December 12, 2015 and February 11, 2016	Not to exceed \$2,500 per day plus expenses for total of \$8,400 from site LCFF funds
5	Golden State Speech Pathology Services  PC15-1624	On June 10, 2015, a request for Golden State Speech Pathology Services was approved to provide two Speech and Language pathologists to complete evaluations and provide therapy services to new and continuing students. Due to family medical leave, it is necessary to request a Speech and Language Pathologist Assistant and an additional \$18,000.	Special Education  Requested by: Kimberly Cole	October 29, 2015, through June 30, 2016	\$18,000 additional funds for a total of \$268,000 from Special Education funds
6	Mind Research Institute  PC15-1613	Addendum to the contract with Mind Research Institute to provide Spatial Temporal Math online supplemental math program for K-5 schools, Jackson and Hollydale due to increased student enrollment.	Educational Services  Requested by: Randy Gray	July 1, 2015 through June 30, 2016	Not to exceed \$6,000 from LCFF funds

**POLICY/ISSUE:**

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

**FISCAL IMPACT:**

As indicated above

**STAFF RECOMMENDATION:**

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

**PREPARED BY:**

Manuel San Miguel, Director – Student Services

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
 David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Overnight and/or Out-of-County Study Trips

**BACKGROUND INFORMATION:**

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Cupertino, CA	Students from Paramount High School boys' soccer team will travel to Cupertino to participate in a soccer competition.  22 boys and 5 male chaperones	Paramount High School  Requested by: Greg Buckner	December 28-31, 2015	Cost of trip will be paid through team funds and fundraising
2	Big Bear, CA	Students from the Paramount High School Green Club will travel to Big Bear to study the native flora and fauna of the San Bernardino mountains. Students will learn about environmental and ecological issues.  30 students, 2 female and 2 male chaperones	Paramount High School  Requested by: Greg Buckner	November 13-15, 2015	No cost to students. The Sierra Club provides tents, sleeping bags and food.

**POLICY/ISSUE:**

Education Code, Section 35330 - Excursions and Field Trips  
 Board Policy 6153 - Instruction, School-Sponsored Trips

**FISCAL IMPACT:**

No cost to the District

**CONSENT ITEM: 3.2-C**



**STAFF RECOMMENDATION:**

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

**PREPARED BY:**

Manuel San Miguel, Director - Student Services

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Itinerary for Paramount High School Boys' Soccer Club  
Cupertino, CA  
December 28-31, 2015

**Monday, December 28, 2015**

5:00 a.m. Depart Paramount High School  
12:00 p.m. Arrive at Cupertino, CA  
2:45 p.m. Tournament at Monte Vista High School  
6:00 p.m. Dinner  
10:00 p.m. Lights out

**Tuesday, December 29, 2015**

7:00 a.m. Breakfast  
8:00 a.m. Pregame warm-up  
12:00 p.m. Tournament games  
6:00 p.m. Dinner  
10:00 p.m. Lights out

**Wednesday, December 30, 2015**

7:00 a.m. Breakfast  
8:00 a.m. Pregame warm-up  
12:00 p.m. Tournament games  
5:00 p.m. Dinner  
10:00 p.m. Lights out

**Thursday, December 31, 2015**

7:00 a.m. Breakfast  
8:00 a.m. Pregame warm-up  
12:00 p.m. Check out  
1:00 p.m. Tournament games  
5:00 p.m. Depart Cupertino  
11:00 p.m. Arrive at Paramount High School

Itinerary for Paramount High School Green Club 2015 Camping Trip  
Big Bear, California  
November 13-15, 2015

**Friday, November 13, 2015**

- 12:30 p.m. Depart Paramount High School
- 3:00 p.m. Arrive at Big Bear, California
- 5:00 p.m. Dinner
- 6:30 p.m. Green Club planning
- 8:00 p.m. Night hike
- 11:00 p.m. Lights out

**Saturday, November 14, 2015**

- 7:00 a.m. Breakfast/snack
- 8:30 a.m. Morning hike
- 12:30 p.m. Lunch
- 2:30 p.m. Group activity
- 5:30 p.m. Dinner
- 6:30 p.m. Games/activities
- 8:30 p.m. Campfire gathering
- 10:00 p.m. Lights out

**Sunday, November 15, 2015**

- 8:30 a.m. Breakfast
- 9:30 a.m. Short hike
- 11:30 a.m. Pack equipment
- 12:00 p.m. Depart
- 1:30 p.m. Arrive at Paramount High School

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Purchase Order Report 15-06

## **BACKGROUND INFORMATION:**

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

### **2015/2016**

1. Ratified Orders – Adult Education Fund	\$	7,292.30
2. Ratified Orders – Capital Facilities		3,123.50
3. Authorized Orders – Capital Facilities		125,271.18
4. Ratified Orders – General Fund Unrestricted		75,915.58
5. Authorized Orders – General Fund		446,360.18
6. Ratified Orders – LCAP Fund Unrestricted		6,760.19
7. Authorized Orders – LCAP Fund		782,824.92
	Subtotal \$	1,447,547.85
8. Ratified Orders (Under \$1,500)		38,982.26
<b>TOTAL OF ALL ORDERS</b>	<b>\$</b>	<b><u>1,486,530.11</u></b>

## **POLICY/ISSUE:**

Board Policy 3300 - Expenditures and Purchases

## **FISCAL IMPACT:**

As indicated above

## **STAFF RECOMMENDATION:**

Approve Purchase Order Report 15-06 authorizing the purchase of supplies, equipment, and services for the District.

## **PREPARED BY:**

Roger Ramirez, Assistant Director-Operations

**CONSENT ITEM: 4.1-C**

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**Paramount Unified School District**

2015/2016

**Purchase Orders To Be Ratified and Authorized**

**October 28, 2015**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
16-00253	POSITIVE PROMOTIONS	Mokler Elementary School	Annual: student incentives (increase purchase order from \$2,500 to \$5,000)	\$2,500.00
16-00851	SOUTHWEST SCHOOL & OFFICE SUPPLY	Educational Services	IMC: laminator	\$1,988.84
16-00902	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$4,716.98
16-00916	INSIGHT REPLAY, INC.	Paramount High School	Sideline replay system	\$3,445.00
16-00954	MULTI-HEALTH SYSTEMS INC.	Business Services	Special Education: psychological assessments	\$3,714.72
16-00956	PRUDENTIAL OVERALL SUPPLY	Paramount High School West	Annual: entrance mats	\$3,498.00
16-00957	KIS COMPUTER CENTER	Fiscal Services	Computers (8) & supplies	\$11,247.58 *
16-00959	KIS COMPUTER CENTER	Business Services	Notebook computers (4)	\$3,604.63
16-00961	ATTAINMENT COMPANY, INC.	Special Education	Instructional materials & software	\$2,700.40
16-00962	RENAISSANCE LEARNING, INC.	Keppel Elementary School	Accelerated Reader (346) subscription renewal & hosting fee	\$3,643.80
16-00968	SCHOLASTIC NEWS SERVICE	Collins Elementary School	Subscription renewal	\$1,751.75
16-00969	PEARSON	Business Services	MAA-Special Education: psychological assessments	\$3,074.89
16-00970	CLARK SECURITY PRODUCTS	Zamboni Middle School	PE supplies locks (400)	\$2,152.68
16-00986	ETA/CUISENAIRE	Collins Elementary School	Instructional materials	\$6,856.97 *
16-00988	BELLFLOWER MUSIC CENTER	Paramount Park Middle School	Music instruments (6)	\$1,689.50
16-00990	GOPHER SPORTS EQUIPMENT	Gaines Elementary School	PE supplies	\$2,216.79
16-01000	CRISIS PREVENTION INSTITUTE, INC	Special Education	Training workbooks (150)	\$1,976.72
16-01002	STAPLES	Collins Elementary School	Office supplies	\$2,035.68
16-01008	LISA KIRK	Zamboni Middle School	Reimbursement for PE supplies	\$1,708.84
16-01017	RENAISSANCE LEARNING, INC.	Hollydale K-8 School	Accelerated Reader (600), Star Reader (600) subscription renewal & hosting fee	\$5,549.00 *
16-01018	KIS COMPUTER CENTER	Collins Elementary School	LCD projectors (6)	\$4,113.66
16-01023	CAL-LIFT	Maintenance & Operations	Annual: forklift & pallet jack maintenance	\$2,500.00
16-01024	PREMIER MAILING INC.	Educational Services	Mailing services testing results	\$4,038.40
16-01028	CENGAGE LEARNING	Educational Services	EDGE classroom library sets (10) (Board adopted: 3/23/11)	\$5,941.37 *
16-01033	BELLFLOWER MUSIC CENTER	Jackson Middle School	Annual: music supplies	\$4,500.00
16-01034	ANA MARIE CASAS	Special Education	Settlement reimbursement fees	\$3,500.00
16-01036	APPLE, INC.	Zamboni Middle School	Staff I pads (4)	\$3,309.24

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

2015/2016

**Purchase Orders To Be Ratified and Authorized**

**October 28, 2015**

<b>PO Number</b>	<b>Vendor</b>	<b>Site</b>	<b>Description</b>	<b>Total Amount</b>
<b>010 - General Fund</b>				
16-01040	AUDIO DYNAMIX	Alondra Middle School	Portable sound system	\$4,994.27
16-01041	APPLE COMPUTER INCORPORATED	Special Education	Student Ipad minis (9)	\$2,540.79
16-01054	CHEFS' TOYS	Paramount High School West	Culinary Project: convection ovens (4)	\$8,060.29 *
16-01057	WESTERN PSYCHOLOGICAL SERVICES	Business Services	MAA-Special Education: psychological assessments	\$7,535.75 *
16-01058	KIS COMPUTER CENTER	Hollydale K-8 School	LCD projectors (4), computers (4)	\$8,214.24 *
16-01059	RIVERSIDE PUBLISHING	Business Services	MAA-Special Education: psychological assessments	\$22,274.76 *
16-01070	ORTIZ LED SOLUTIONS	Maintenance & Operations	Exterior LED lighting supplies (Bid #2-15-16)	\$370,680.22 *
<b>010 - General Fund - I.CAP</b>				
16-00966	DURHAM SCHOOL SERVICES	Curriculum, Instruction & Projects	Summer school student transportation	\$45,444.00 *
16-01005	FLINN SCIENTIFIC INC	Paramount High School	Chemistry supplies	\$3,585.99
16-01006	EAI EDUCATION	Jefferson Elementary School	Classroom materials	\$6,427.37 *
16-01010	BIO-RAD LABORATORIES, INC.	Paramount High School	Biology supplies	\$3,174.20
16-01035	FC & SONS ROOFING INC.	Maintenance & Operations	Paramount High School: roof replacement various rooms (Bid #4-15-16)	\$385,868.00 *
16-01044	B&H PHOTO VIDEO	Paramount High School	Digital cameras (25) & supplies	\$13,707.57 *
16-01071	CHAMPLIN WIRELESS	Maintenance & Operations	Two-way radio system (Bid #1-15-16)	\$331,377.98 *
<b>110 - Adult Education Fund</b>				
16-00953	SCANTRON CORPORATION	Adult Education	Scanner	\$2,583.50
16-00978	BURLINGTON ENGLISH	Adult Education	Online ESL learning software	\$4,708.80
<b>250 - Capital Facilities Fund</b>				
16-00972	CALIFORNIA MARQUEE	Paramount High School West	Replace marquee	\$54,739.72 *
16-01022	QUALITY FENCE	Zamboni Middle School	Parking lot project: install fence	\$18,600.00 *
16-01030	ARETE DIGITAL IMAGING	Lincoln Elementary School	Graphic design murals (2)	\$3,123.50
16-01031	ARETE DIGITAL IMAGING	Alondra Middle School	Graphic design murals (2)	\$6,276.00 *
16-01038	4 POINT INTERIORS INC.	Paramount High School	Office renovation	\$7,320.13 *
16-01039	4 POINT INTERIORS INC.	Wirtz Elementary School	Office renovation	\$18,726.33 *
16-01055	ARETE DIGITAL IMAGING	Zamboni Middle School	Graphic design murals (3)	\$9,111.50 *
16-01056	ARETE DIGITAL IMAGING	Paramount High School	Graphic design murals (4)	\$10,497.50 *

\* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

**Paramount Unified School District**

**2015/2016**

**Purchase Orders To Be Ratified and Authorized**

**October 28, 2015**

**PURCHASE ORDER SUMMARY BY FUND**

**146 Purchase orders for a total of \$1,486,530.11**

<b>010 - General Fund</b>	To Be Authorized	\$446,360.18
	To Be Ratified Over \$1,500	\$75,915.58
	To Be Ratified Under \$1,500	\$34,152.30
	<b>Fund Total</b>	<b>\$556,428.06</b>
<b>010 - General Fund - LCAP</b>	To Be Authorized	\$782,824.92
	To Be Ratified Over \$1,500	\$6,760.19
	To Be Ratified Under \$1,500	\$3,177.28
	<b>Fund Total</b>	<b>\$792,762.39</b>
<b>110 - Adult Education Fund</b>	To Be Ratified Over \$1,500	\$7,292.30
	To Be Ratified Under \$1,500	\$1,590.34
	<b>Fund Total</b>	<b>\$8,882.64</b>
<b>120 - Child Development Fund</b>	To Be Ratified Under \$1,500	\$62.34
	<b>Fund Total</b>	<b>\$62.34</b>
<b>250 - Capital Facilities Fund</b>	To Be Authorized	\$125,271.18
	To Be Ratified Over \$1,500	\$3,123.50
	<b>Fund Total</b>	<b>\$128,394.68</b>



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Warrants for the Month of September 2015

## **BACKGROUND INFORMATION**

The following warrants were issued during the month of September:

<b>FUNDS</b>	<b>REGISTER NO.</b>		<b>AMOUNT</b>
<b><u>GENERAL FUND (01)</u></b>			
Certificated Salaries	C1B/261	\$	6,213,810.10
Classified Salaries	C1B/266	\$	2,285,714.63
Commercial Warrants	22367216/22426975	\$	1,430,939.44
TOTAL GENERAL FUND		\$	<u>9,930,464.17</u>
<b><u>ADULT EDUCATION FUND (11)</u></b>			
Certificated Salaries	C5B	\$	4,972.81
Classified Salaries	H1D		350.25
Commercial Warrants	22367216/22426975	\$	3,914.57
TOTAL ADULT EDUCATION FUND		\$	<u>9,237.63</u>
<b><u>CHILD DEVELOPMENT FUND (12)</u></b>			
Certificated Salaries	C1B/C5B	\$	59,065.72
Classified Salaries	E4D/H1E	\$	47,430.44
Commercial Warrants	22367216/22426975	\$	1,633.53
TOTAL CHILD DEVELOPMENT		\$	<u>108,129.69</u>
<b><u>BUILDING (BOND) FUND (21)</u></b>			
Commercial Warrants	22367216/22426975	\$	1,000.00
TOTAL BUILDING (BOND) FUND		\$	<u>1,000.00</u>
<b><u>CAPITAL FACILITIES FUND (25)</u></b>			
Classified Salaries		\$	0.00
Commercial Warrants	22367216/22426975	\$	45,761.72
TOTAL CAPITAL FACILITIES FUND		\$	<u>45,761.72</u>

**CONSENT ITEM: 4.2-C**

**SCHOOL FACILITIES FUND (35)**

Commercial Warrants		\$	0.00
TOTAL SCHOOL FACILITIES FUND		\$	<u>0.00</u>

**CAFETERIA FUND (61)**

Classified Salaries	E4D/H1E	\$	252,126.89
Commercial Warrants	22367216/22426975	\$	443,071.64
TOTAL CAFETERIA FUND		\$	<u>695,198.53</u>

**SELF-INSURANCE FUND - H & W (67.0)**

Commercial Warrants		\$	0.00
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>0.00</u>

**SELF-INSURANCE FUND - Workers' Comp (67.1)**

Commercial Warrants		\$	0.00
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>0.00</u>

**SELF-INSURANCE FUND - Early Retirees (67.2)**

Commercial Warrants	22367216/22426975	\$	3,851.46
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>3,851.46</u>

**REVOLVING CASH FUND**

Commercial Warrants	8064/8135	\$	30,703.98
TOTAL REVOLVING CASH FUND		\$	<u>30,703.98</u>

**TOTAL WARRANTS ALL FUNDS**

**\$ 10,824,347.18**

**POLICY/ISSUE:**

Education Code Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required  
Board Policy 3326.1 - Warrants

**FISCAL IMPACT:**

As shown above

**STAFF RECOMMENDATION:**

Approve warrants for all funds through September with a total of \$10,824,347.18.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Consultant Services

## **BACKGROUND INFORMATION:**

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contracted services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	Knott's Berry Farm	Sadie's Dance Event and buffet	Paramount High School  Requested by: Ranita Browning	November 14, 2015	\$54.57 per student to be paid from ASB and student funds

## **POLICY/ISSUE:**

Board Policy 4126 – Consultants

## **FISCAL IMPACT:**

As shown above

## **STAFF RECOMMENDATION:**

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

## **PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

## **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** October 28, 2015  
**SUBJECT:** Resolution 15-17: Teachers Instructing Single Subject Classes per Education Code 44263

**BACKGROUND INFORMATION:**

Education Code Section 44263 authorizes the holder of a basic teaching credential to instruct, by resolution of the Governing Board and with consent of the teacher, in a departmentalized class. The teacher must have completed 9 semester units of only upper division/graduate college coursework or 18 diverse semester units in the subject to be taught.

Following the resolution is a list of secondary school credential holders who have met the 9- or 18-unit requirement. Board approval is effective for the entire 2015-16 school year and will be submitted to the Board on an annual basis.

**POLICY/ISSUE:**

Education Code Section 44263 – Assignment to Single Subject Class

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Adopt Resolution 15-17: Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2015-16 school year.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.1-A**

**RESOLUTION 15-17**  
**TEACHERS INSTRUCTING SUBJECTS PER EDUCATION CODE 44263**  
**SINGLE SUBJECT**

**WHEREAS**, it is highly desirable to employ subject matter specialists to teach certain specific courses at the secondary levels;

**WHEREAS**, the teaching assignments in some specialized subject areas may not encompass a full teacher load;

**WHEREAS**, it is necessary to provide full-time regular employment to attract and hold teachers with “specialized preparation” for certain subjects;

**WHEREAS**, the Standard Secondary and Single Subject Teaching Credentials list the authorization “... to teach by resolution of the Governing Board on a yearly basis, any subject in grades seven through twelve in which the holder has completed either 18 diverse semester [units] of coursework or 9 semester [units] of upper division or graduate coursework.”

**THEREFORE, BE IT RESOLVED** that the Board of Education of the Paramount Unified School District hereby authorizes the service of the attached named teachers who are assigned a subject area not shown as a major, minor or subject on the teaching credential as herein listed as a part of the regular teaching assignment during the 2015-16 school year.

**APPROVED AND ADOPTED** this 28<sup>th</sup> day of October 2015, by the Board of Education of the Paramount Unified School District.

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Alicia Anderson, President  
Board of Education

### SINGLE SUBJECT CREDENTIALS

**Ed Code 44263 allows the holder of a teaching credential to serve, by resolution of the Governing Board and with the consent of the teacher, in a departmentalized class if the teacher has completed eighteen semester units of coursework, or nine semester units upper division or graduate course work, in the subject to be taught.**

**2015-2016**

<b>Buena Vista</b>		
<b>Name</b>	<b>Credential</b>	<b>Subject Authorization</b>
Ferrer, Lisa	Clear Single Subject Bio Science	Art

<b>Hollydale</b>		
<b>Name</b>	<b>Credential</b>	<b>Subject Authorization</b>
Koch, Jason	Clear Single Subject Social Science	Art

<b>PHS - West</b>		
<b>Name</b>	<b>Credential</b>	<b>Subject Authorization</b>
Mendoza, Carolina	Preliminary Single Subject Biological Science	Earth Science

<b>PHS</b>		
<b>Name</b>	<b>Credential</b>	<b>Subject Authorization</b>
Bignami, Autumn	Clear Single Subject English	Student Government
Martinez, Javier	Clear Single Subject Social Science	Video Technology
Teeples, John	Clear Single Subject Physical Science	Chemistry
Stark, Shelly	Clear Single Subject Social Science, Supplemental Authorization Intro English	Language Arts

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** October 28, 2015  
**SUBJECT:** Resolution 15-18: Teachers Instructing Departmentalized Single Subject Classes per Education Code 44256(b)

**BACKGROUND INFORMATION:**

Education Code Section 44256(b) authorizes the holder of a multiple subject (or standard elementary) school credential to instruct, by resolution of the Governing Board and with consent of the teacher, in a departmentalized single subject class if the teacher has completed 20 semester units of college coursework in the specific subject.

Following the resolution is a list of multiple subject school credential holders who have met this 20 semester unit requirement. Board approval is effective for the entire 2015-16 school year and will be submitted to the Board on an annual basis.

**POLICY/ISSUE:**

Education Code Section 44256(b) – Assignment to Departmentalized Single Subject Class

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Adopt Resolution 15-18: Teachers Instructing Departmentalized Single Subject Classes per Education Code Section 44256(b) for the 2015-16 school year.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.2-A**



**RESOLUTION 15-18**  
**TEACHERS INSTRUCTING SUBJECTS PER EDUCATION CODE 44256(B)**  
**DEPARTMENTALIZED SINGLE SUBJECT**

**WHEREAS**, it is highly desirable to employ broadly educated teachers to serve in departmentalized single subject classes;

**WHEREAS**, the Standard Elementary, or Multiple Subject Teaching Credentials authorize the holder "...to teach by resolution of the Governing Board on a yearly basis, in departmentalized single subject classes, when the holder has completed 20 semester [units] in specific subjects;"

**THEREFORE, BE IT RESOLVED** that the Board of Education of the Paramount Unified School District hereby authorizes the service of the attached named teachers who are holders of elementary level credentials to serve in departmentalized single subject classes during the 2015-16 school year.

**APPROVED AND ADOPTED** this 28<sup>th</sup> day of October 2015, by the Board of Education of the Paramount Unified School District.

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Alicia Anderson, President  
Board of Education

**MULTIPLE SUBJECTS  
PER EDUCATION CODE 44256(B)**

**Allows the holder of a multiple subject (or standard elementary) school credential to instruct, by resolution of the Governing Board and with consent of the teacher, in a departmentalized single subject class if the teacher has completed 20 semester units or college coursework in the specific subject.**

**2015-2016**

<b>Alondra</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Griffith-Wu, Isela	Clear Multiple Subject	6/8 Art

<b>Hollydale</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Angulo, Daniel	Clear Multiple Subject	6/8 Math
Forsythe, Kimberly	Clear Multiple Subject	6/8 Social Science
Lenox, Janel	Clear Multiple Subject	6/8 English
Wulkowicz, James	Clear Multiple Subject	6/8 Math

<b>Jackson</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Camp, Diana	Preliminary Multiple Subject	6/8 English
Durazzo, Robert	Clear Multiple Subject	6/8 Math
Guzman, Carlos	Clear Multiple Subject	6/8 Social Science
Johnson, Tina	Clear Multiple Subject	6/8 Social Science

<b>Paramount Park</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Hamilton, Joe	Clear Multiple Subject	6/8 Social Science
Johnson, Dolcey	Clear Multiple Subject	6/8 Social Science
Mireles, Amalia	Clear Multiple Subject	6/8 Art 6/8 Social Studies
Pierson, Jennifer	Clear Multiple Subject	6/8 English

<b>Zamboni</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Berkson, Jennifer	Clear Multiple Subject	6/8 English
Cabral, Edith	Clear Multiple Subject	6/8 Math
Juarez, Jissell	Clear Multiple Subject	6/8 English

**MULTIPLE SUBJECTS  
PER EDUCATION CODE 44256(B)**

**Allows the holder of a multiple subject (or standard elementary) school credential to instruct, by resolution of the Governing Board and with consent of the teacher, in a departmentalized single subject class if the teacher has completed 20 semester units or college coursework in the specific subject.**

**2015-2016**

<b>Buena Vista</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Jackson, Joseph	Clear Multiple Subject	10/12 Math

<b>PHS</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Lamphear, Shirley	Life Clear Multiple Subject Supplemental Authorization Spanish	10/12 Spanish
Magera, Colleen	Clear Multiple Subject Supplemental Authorization English	10/12 English
Thrasher-Hernandez, Norma	Clear Multiple Subject Supplemental Authorization Math	10/12 Math

<b>PHS West</b>		
<b>Name</b>	<b>Credential Title</b>	<b>Grade Level/Subject</b>
Cunningham, Christina	Clear Multiple Subject Supplemental Authorization English	9 Student Government

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Myrna Morales, Assistant Superintendent – Human Resources  
**DATE:** October 28, 2015  
**SUBJECT:** Teachers Instructing Subjects per Education Code Section  
44258.7(b) – Coaching

**BACKGROUND INFORMATION:**

Education Code Section 44258.7(b) authorizes districts to assign a full-time teacher who holds a teaching credential in a subject other than physical education to coach for only one period a day, a competitive high school sport for which students receive physical education credit. In order to qualify for the assignment, a teacher must have completed a minimum of 20 hours of first aid instruction appropriate for the specific sport. Action by the local Governing Board is required.

Following is a list of high school teachers who have met the 20 hours of first aid instruction requirement. Board approval is effective for the entire 2015-16 school year and will be submitted to the Board on an annual basis.

**POLICY/ISSUE:**

Education Code Section 44258.7(b) – Coaching by Nonphysical Education Credential Holders

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Approve the list of teachers instructing subjects per Education Code Section 44258.7(b) – Coaching for the 2015-16 school year.

**PREPARED BY:**

Myrna Morales, Assistant Superintendent – Human Resources

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 2.3-A**

### COACHING ASSIGNMENTS

**EDUCATION CODE 44258.7(B) allows a full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day, if the teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport. Action by the local Board is required.**

**2015-2016**

<b>PHS</b>		
<b>Name</b>	<b>Credential</b>	<b>Sport</b>
Barboza, Christine	Clear Single Subject English	Track & Field
Bergamini-Guerrero, Roberto	Clear Single Subject Foreign Language: Spanish	Swim Team
Carmona, Angel	Clear Single Subject Music	Pageantry
Curtius, Diana	Clear Single Subject Social Science	Volleyball
Dominguez, Rachel	Preliminary Single Subject Health	Water Polo
Felix, Josefina	Clear Single Subject Math	Girls & Boys Tennis
Guggiana, John	Clear Single Subject Business	Football & Softball
Healy, Patrick	Clear Single Subject Social Science	Girls Basketball
Howard, Matthew	Clear Single Subject Social Science	Football
Jordan, Cameo	Preliminary Single Subject English	Girls & Boys Tennis
Lopez, Rocio	Clear Single Subject Math	Cheerleading
Morelli, Anthony	Clear Single Subject Social Science	Football
Peterson, Joseph	Clear Single Subject Industry & Technology, Intro Math	Cross Country
Villasenor, Rafael	Education Specialist Mild/Moderate Level I	Soccer

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** K-12 Single Plans for Student Achievement

## **BACKGROUND INFORMATION:**

All schools develop Single Plans for Student Achievement that describe activities, services and expenditures to improve student achievement. School Site Councils examine student achievement data, review site allocations of state and federal funds, and recommend expenditures based on goals. All plans support implementation of State Standards and District priorities. The Single Plans for Student Achievement are available for review at schools and in Educational Services.

## **POLICY/ISSUE:**

Board Policy 3230 – Categorical Funds

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the K-12 Single Plans for Student Achievement which are updated to authorize expenditures of the 2015-16 budget.

## **PREPARED BY:**

Randy Gray, Director – Curriculum & Instruction-Projects

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.1-A**

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Revised Board Policy 1312.3 – Uniform Complaint Procedures

**BACKGROUND INFORMATION:**

Submitted for second reading and adoption is revised Board Policy 1312.3 – Uniform Complaint Procedures. The proposed revised policy reflects current State requirements. Revisions are indicated with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

**POLICY/ISSUE:**

Board Policy 1312.3 – Uniform Complaint Procedures

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Accept for second reading and adoption proposed revised Board Policy 1312.3 – Uniform Complaint Procedures, which reflects current State requirements.

**PREPARED BY:**

Randy Gray, Director – Curriculum & Instruction-Projects

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.2-A**

# CURRENT POLICY

1312.3 (a)

## Community Relations

### Uniform Complaint Procedures

The Governing Board recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures.

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to the local and Department complaint procedures set forth in this chapter unless these procedures are made applicable by separate interagency agreements:

- a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency. However, nothing in this section relieves the Department from investigating complaints pursuant to section 43650(a)(8)CC) herein.
- b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.



# CURRENT POLICY

1312.3 (b)

## Community Relations

### Uniform Complaint Procedures

- c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to title 22, CCR, section 98410. The complainant shall be notified by first class mail of any DFEH transferral.
- d) Allegations of fraud shall be referred to the responsible Department Division Director who may consult with the Department's Legal and Audits Branch.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainants filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent<sup>2</sup> or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference: Education Code

200-262.3	Prohibition of discrimination
8200-8498	Child care and development programs
8500-8538	Adult basic education
18100-18179	School libraries
35146	Closed sessions
35160	Authority of governing boards
35186	Uniform Complaint Procedure
44670.1-44671.5	School personnel staff development and resource centers
48985	Notices in language other than English.

## CURRENT POLICY

1312.3 (c)

### Community Relations

### Uniform Complaint Procedures

49060-49079	Student records
49490-49560	Child nutrition programs
51513	Personal beliefs
52000-52049.1	School improvement programs
52160-52178	Bilingual education programs
52300-52483	Vocational education
52500-52616.24	Adult schools
52800-52863	School-based coordinated programs
54000-54041	Economic impact aid programs
54100-54145	Miller-Unruh Basic Reading Act
54400-54425	Compensatory education programs
54440-54445	Migrant education
54460-54529	Compensatory education programs
56000-56885	Special education programs
59000-59300	Special schools and centers
60117	Pupil Textbook and Instructional materials Incentive Program
64000	Consolidated application process

### Government Code

54957-54957.8	Closed sessions
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### Code of Regulations

3080	Application of section 4600-4671
4600-4671	Uniform Complaint Procedures

### United States Code Title 20

122 1-1232g	General Education Provisions Act
1681-1688	Discrimination based on sex or blindness, Title IX

### Code of Federal Regulations, Title 34

76.780-783	State administered programs
100.1-100.13	Nondiscrimination

### Policy

adopted: January 28, 2003  
revised: January 25, 2005  
revised: October 10, 2006  
revised: December 11, 2007

PARAMOUNT UNIFIED SCHOOL DISTRICT  
Paramount, California

# PROPOSED POLICY

BP 1312.3 (a)

## Community Relations

### Uniform Complaint Procedures

The Governing Board recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures.

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination such as discriminatory harassment, intimidation, or bullying against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, gender identity, gender expression, genetic information, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district District program or activity that receives or benefits from state financial assistance.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.

Any complaint alleging District violation of the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, any complaint alleging that the District has not complied with legal requirements related to the implementation of the Local Control and Accountability Plan and any other complaint as specified in a district policy.

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the ~~district's~~ District's Williams uniform complaint procedure.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to the local and Department complaint procedures set forth in this chapter unless these procedures are made applicable by separate interagency agreements:

# PROPOSED POLICY

BP 1312.3 (b)

## Community Relations

### Uniform Complaint Procedures

- a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (~~DSS~~), Protective Services Division or appropriate law enforcement agency. However, nothing in this section relieves the Department from investigating complaints pursuant to section 43650(a)(8)CC) herein.
- b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.
- c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to title 22, CCR, section 98410. The complainant shall be notified by first class mail of any DFEH transferral.
- d) Allegations of fraud shall be referred to the responsible Department Division Director who may consult with the Department's Legal and Audits Branch.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainants filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent' or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

# PROPOSED POLICY

BP 1312.3 (c)

## Community Relations

### Uniform Complaint Procedures

Legal Reference:	<u>Education Code</u>	
	200-262.3	Prohibition of discrimination
	8200-8498	Child care and development programs
	8500-8538	Adult basic education
	18100-18179	School libraries
	35146	Closed sessions
	35160	Authority of governing boards
	35186	Uniform Complaint Procedure
	44670.1-44671.5	School personnel staff development and resource centers
	48985	Notices in language other than English.
	49060-49079	Student records
	49490-49560	Child nutrition programs
	51513	Personal beliefs
	52000-52049.1	School improvement programs
	52160-52178	Bilingual education programs
	52300-52483	Vocational education
	52500-52616.24	Adult schools
	52800-52863	School-based coordinated programs
	54000-54041	Economic impact aid programs
	54100-54145	Miller-Unruh Basic Reading Act
	54400-54425	Compensatory education programs
	54440-54445	Migrant education
	54460-54529	Compensatory education programs
	56000-56885	Special education programs
	59000-59300	Special schools and centers
	60117	Pupil Textbook and Instructional materials Incentive Program
	64000	Consolidated application process

# PROPOSED POLICY

BP 1312.3 (d)

## Community Relations

### Uniform Complaint Procedures

#### Government Code

54957-54957.8 Closed sessions

#### Code of Regulations

3080 Application of section 4600-4671

4600-4671 Uniform Complaint Procedures

#### United States Code Title 20

122 1-1232g General Education Provisions Act

1681-1688 Discrimination based on sex or blindness,  
Title IX

#### Code of Federal Regulations, Title 34

76.780-783 State administered programs

100.1-100.13 Nondiscrimination

Policy

PARAMOUNT UNIFIED SCHOOL DISTRICT

adopted: ~~January 28, 2003~~ 1-28-03 Paramount, California

revised: ~~January 25, 2005~~ 1-25-05

revised: ~~October 10, 2006~~ 10-10-06

revised: ~~December 11, 2007~~ 12-11-07

revised:

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** California State Preschool Program Quality Improvement Block Grant, 2015-16

## **BACKGROUND INFORMATION:**

The California State Preschool Program Quality Improvement Block Grant provides funds to State Preschools to improve or maintain quality ratings on the Quality Continuum Framework-Hybrid Rating Matrix. The grant is administered by the Los Angeles County Office of Education and Los Angeles Universal Preschool (LAUP). Four state preschools and LAUP sites were selected to participate in the Quality Improvement Block Grant: Alondra, Gaines, Hollydale and Zamboni Preschools.

The block grant provides technical assistance, coaching, professional development and incentives. Funding includes \$2,000 for professional development per site. Additionally, there is an incentive grant of \$6,000 per site since all four preschool sites received a Tier 4 rating (out of 5 tiers). Funds may only be used for professional development, classroom materials and family engagement activities.

## **POLICY/ISSUE:**

Board Policy 3230 - Categorical Funds  
Education Code 12400 - Authority to Receive and Expend Funds

## **FISCAL IMPACT:**

Approximately \$64,000 to restricted funds

## **STAFF RECOMMENDATION:**

Accept funds for the California State Preschool Program to improve or maintain quality ratings on the Quality Continuum Framework at four state preschool sites.

## **PREPARED BY:**

Kimberly Cole, Director - Special Education and Early Childhood Education

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.3-A**

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Nonpublic School Placement for Special Education Students for 2015-16

## **BACKGROUND INFORMATION:**

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A high school student (200500138) with a diagnosis of specific learning disability returned to the District with NPS placement. The IEP team recommends placement at Epiphany Academy with Designated Instructional Services (DIS) counseling and speech services as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$33,000.

A high school student (2006000445) with a diagnosis of intellectual disability was unsuccessful in a District placement. The IEP team recommends placement at Rossier Park School with DIS counseling, speech services and a 1:1 aide as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$57,500.

## **POLICY/ISSUE:**

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

## **FISCAL IMPACT:**

Estimated cost not to exceed \$46,500 from special education funds and \$44,000 from mental health funds.

## **STAFF RECOMMENDATION:**

Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.

**ACTION ITEM: 3.4-A**



**PREPARED BY:**

Kimberly Cole, Director - Special Education and Early Childhood Education

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent–Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Career Technical Education Advisory Committee

**BACKGROUND INFORMATION:**

Each school district participating in a Career Technical Education program must appoint an Advisory Committee to review Career Technical Education programs, align them to industry standards with the same title and develop working participating with local businesses.

Paramount Unified School District is working with local businesses, Cerritos College, parents and students to review our Career Technical Education pathways and their alignment to industry expectations. A list of Career Technical Advisory Committee members is included.

**POLICY/ISSUE:**

Board Policy 6141– Curriculum Development

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Approve the Career Technical Education Advisory Committee for the 2015-16 school year.

**PREPARED BY:**

Greg Francois, Director – Secondary Education and Instructional Technology

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**Career Technical Education Advisory Committee  
2015-16**

<b>Engineering Design Pathway</b>	
David Braunstein Coordinator, Engineering Academic K-12 Outreach California State University Long Beach	Gary Johnson Vice President Ace Clearwater Enterprises
Raquel Lizarraga Advanced Manufacturing Engineering Technology Linked Learning Cerritos College	Christina Mulcahy Vocational Education and Special Projects Cerritos College
<b>Design, Visual and Media Arts Pathway</b>	
Sue Parsons Director, Educational Partnerships and Programs Cerritos College	Jose Torres Owner Paramount Publishing Company
Carla Yorke Coordinator, Educational Partnerships and Programs Cerritos College	
<b>Patient Care Pathway</b>	
Gerardo Perez Medical Assistant and student at California State University Long Beach majoring in Nursing	Roger Rojas Owner Rojas Medical Services
<b>Food Service and Hospitality Pathway</b>	
Lucy Albera Nutrition Specialist Paramount Unified School District	Chris Stamm Director of Nutritional Services Paramount Unified School District
<b>Parent</b>	
Veronica Gomez Parent of Paramount High School Student	
<b>Students</b>	
Rose Aguayo 11 <sup>th</sup> Grade Paramount High School	Carina Amezcua 11 <sup>th</sup> Grade Paramount High School
Tabitha Bailes 11 <sup>th</sup> Grade Paramount High School	Rommel Barrantes 10 <sup>th</sup> Grade Paramount High School
Daphne Colin 9 <sup>th</sup> Grade Paramount High School West Campus	Gamaliel Fernandez 12 <sup>th</sup> Grade Paramount High School
Alondra M. Flores 9 <sup>th</sup> Grade Paramount High School West Campus	Christopher Kitchen 11 <sup>th</sup> Grade Paramount High School
Fernando Mendoza 12 <sup>th</sup> Grade Paramount High School	

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent–Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Articulation Agreement for Engineering and Design Courses with Cerritos College

## **BACKGROUND INFORMATION:**

Cerritos College has determined that the listed courses match the knowledge and skills taught in similar Cerritos College courses. Paramount High School will enter into an articulation agreement with Cerritos College that will provide a seamless process joining secondary and post-secondary Career and Technical Education programs of study. This articulation agreement ensures that if a student earns a grade of B or higher in the high school course, the student will receive college credit for that same course. The courses listed below in the Engineering and Design Pathway at PHS meet the requirements for articulation at Cerritos College. With this articulation agreement, students can earn up to nine units of college credit before they graduate high school.

PUSD Engineering and Design Course	Cerritos College Course
Introduction to Engineering and Design	ENGT 103-Introduction to Engineering Design (3 units)
Computer Integrated Machining	MTT 180-Robotics for CNC Machines (3 units)
Principles of Engineering	ET 101-Principles of Engineering (3 units)

Students must do the following to receive college credit for articulated classes:

- Complete the Cerritos College application and Credit by Exam documentation.
- Receive a final grade of B or higher in the course taken in high school.

A copy of the articulation agreement is attached under separate cover.

## **POLICY/ISSUE:**

Board Policy 6141 – Curriculum Development

## **FISCAL IMPACT:**

None

**ACTION ITEM: 3.6-A**

**STAFF RECOMMENDATION:**

Authorize the Credit by Examination Articulation Agreement for Introduction to Engineering and Design, Computer Integrated Machining and Principles of Engineering courses at Paramount High School.

**PREPARED BY:**

Greg Francois, Director - Secondary Education and Instructional Technology

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent–Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Schoolzilla Software Contract

## **BACKGROUND INFORMATION:**

In 2014-15 a Performance Indicators Committee met to plan a coordinated and comprehensive strategy for defining, measuring and monitoring data in an efficient and timely manner. This is needed to support schools' effective use of data reports and inform the Local Control Accountability Plan's goals and targets. In order to create these integrated reports a web based data program is needed. After evaluating different programs based on specific criteria the Performance Indicators Committee recommends the use of Schoolzilla, a secure platform that provides customizable data dashboards. This platform will allow administrators and counselors to do the following:

- Efficiently and easily monitor attendance, discipline, and other key indicators, at all levels of the district
- Drill down and disaggregate data by student, subgroups, school, grade, classroom and other selects
- Customize dashboards, reports and views to get the information they need

Schoolzilla will be implemented as a pilot program as follows:

School Year	Domain Subscription	Staff
2015-16	Attendance, Enrollment, Discipline	K-12 Administrators K-12 Counselors District Staff

## **POLICY/ISSUE:**

Board Policy 6141.1 – Experimental/Innovative Programs

## **FISCAL IMPACT:**

\$29,983 from LCFF Restricted funds

## **STAFF RECOMMENDATION:**

Approve the purchase of Schoolzilla, a comprehensive data warehouse and dashboard platform for the 2015-16 school year.

**ACTION ITEM: 3.7-A**

**PREPARED BY:**

Margarita Rodriguez, Director – Research & Evaluation

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

# Paramount Unified School District

**TO:** Delores, Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Tri City Consortium's Representative to the Adult Education Block Grant Program

## **BACKGROUND INFORMATION:**

Assembly Bill 104 enacted the Adult Education Block Grant Program which apportions \$500 million for adult education programs. These programs are administered by regional consortia including the Tri City Consortium that includes Paramount Unified School District, Compton Unified School District, Lynwood Unified School District and El Camino College Compton Center. The Tri City Consortium is dedicated to collaboratively improve and expand education and employment training opportunities for adults in Southeast Los Angeles County.

The Adult Education Block Grant Program requires Governing Boards of each member of the Consortium to designate an official representative. The representative participates in regional consortium meetings and votes on issues on Adult Education services and funds. The Board of Education is requested to appoint the Adult Education Principal as representative for Paramount Unified School District.

## **POLICY/ISSUE:**

Board Policy 3280 – Gifts, Grants and Bequests

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the Tri City Consortium's Representative to the Adult Education Block Grant Program.

## **PREPARED BY:**

Manuel San Miguel, Director – Student Services

## **DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**ACTION ITEM: 3.8-A**



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Resolution 15-15, Transfer of Funds

**BACKGROUND INFORMATION:**

The Los Angeles County Office of Education (LACOE) requires Board approval to transfer funds between categories.

In 2012 the District restructured its 1997 and 2001 Bridge Program Certificates of Participation debt. As a result of the restructuring, the District's debt payments were deferred for three years. Staff is requesting authorization to transfer the amount indicated below between the designated funds as submitted.

Amount	Transfer From	Transfer To	Purpose
\$745,000	Unrestricted General Fund (01)	Special Reserve Fund for Capital Outlay (40)	Debt Service Payments

**POLICY/ISSUE:**

Board Policy 3140 – Transfer of Funds Between Categories

**FISCAL IMPACT:**

As shown above

**STAFF RECOMMENDATION:**

Adopt Resolution 15-15, Transfer of Funds from the Unrestricted General Fund to the Special Reserve Fund for Capital Outlay.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT**

**RESOLUTION 15-15  
TRANSFER OF FUNDS**

**WHEREAS**, Paramount Unified School District approved authorization for a transfer of funds from the General Fund to the Special Reserve Fund for Capital Outlay; and,

**WHEREAS**, the amount transferred will be used to cover budgeted expenses incurred in the identified funds; and,

**WHEREAS**, the School District's Governing Board approved a transfer in the amount of \$745,000 from the Unrestricted General Fund (01) to the Special Reserve Fund for Capital Outlay (40); and,

**WHEREAS**, these funds are now transferred to the appropriate fund from which all obligations are paid;

**THEREFORE, BE IT RESOLVED**, that funds from the General Fund be transferred to the Special Reserve Fund for Capital Outlay.

**ADOPTED** this 28<sup>th</sup> day of October, 2015.

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Alicia Anderson, President  
Board of Education

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Resolution 15-16, Transfer of Funds

**BACKGROUND INFORMATION:**

The Los Angeles County Office of Education (LACOE) requires Board approval to transfer funds between categories.

In the past several years the District has undergone extensive construction and modernization projects. In order to maintain the facilities, the Board approved a transfer from the Unrestricted General Fund to the Capital Facilities Fund (included in the 2015-16 Adopted Budget). Staff is requesting authorization to transfer the amount indicated below between the designated funds as submitted.

Amount	Transfer From	Transfer To	Purpose
\$750,000	Unrestricted General Fund (01)	Capital Facilities Fund (25)	Facilities

**POLICY/ISSUE:**

Board Policy 3140 – Transfer of Funds Between Categories

**FISCAL IMPACT:**

As shown above

**STAFF RECOMMENDATION:**

Adopt Resolution 15-16, Transfer of Funds from the Unrestricted General Fund to the Capital Facilities Fund.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District’s mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT**

**RESOLUTION 15-16  
TRANSFER OF FUNDS**

**WHEREAS**, Paramount Unified School District approved authorization for a transfer of funds from the General Fund to the Capital Facilities Fund; and,

**WHEREAS**, the amount transferred will be used to cover budgeted expenses incurred in the identified funds; and,

**WHEREAS**, the School District's Governing Board approved a transfer in the amount of \$750,000 from the Unrestricted General Fund (01) to the Capital Facilities Fund (25); and,

**WHEREAS**, these funds are now transferred to the appropriate fund from which all obligations are paid;

**THEREFORE, BE IT RESOLVED**, that funds from the General Fund be transferred to the Capital Facilities Fund.

**ADOPTED** this 28<sup>th</sup> day of October, 2015.

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Alicia Anderson, President  
Board of Education

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** October 28, 2015  
**SUBJECT:** 2015-16 Budget Adjustments as of September 30, 2015

## **BACKGROUND INFORMATION:**

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

### **GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
1000-1999	Certificated Salaries	\$ 217,269
2000-2999	Classified Salaries	507,086
3000-3999	Employee Benefits	192,092
4000-4999	Books and Supplies	1,842,208
	<b>Total Transfer From:</b>	<b>\$ 2,758,655</b>

### **GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
5000-5999	Services, Other Operating Expenses	\$ 308,021
6000-6999	Capital Outlay	11,000
9790	Reserves	2,439,634
	<b>Total Transfer To:</b>	<b>\$ 2,758,655</b>

**ACTION ITEM: 4.3-A**

**GENERAL FUND (01.0) - RESTRICTED - TRANSFER FROM**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
1000-1999	Certificated Salaries	\$ 54,699
5000-5999	Services, Other Operating Expenses	27,525
8100-8299	Other Federal Revenues	233,774
9790	Reserves	1,874
	<b>Total Transfer From:</b>	<b>\$ 317,872</b>

**GENERAL FUND (01.0) - RESTRICTED - TRANSFER TO**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
2000-2999	Classified Salaries	\$ 119,656
3000-3999	Employee Benefits	6,685
4000-4999	Books and Supplies	179,344
7310	Indirect Cost	12,187
	<b>Total Transfer To:</b>	<b>\$ 317,872</b>

**ADULT EDUCATION FUND (11.0) - TRANSFER FROM**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
8300-8599	Other State Revenues	\$ 1,565,233
9790	Reserves	200,458
	<b>Total Transfer From:</b>	<b>\$ 1,364,775</b>

**ADULT EDUCATION FUND (11.0) - TRANSFER TO**

<b><u>Object</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
1000-1999	Certificated Salaries	\$ 313,567
2000-2999	Classified Salaries	528,461
3000-3999	Employee Benefits	297,215
4000-4999	Books and Supplies	76,170
5000-5999	Services, Other Operating Expenses	149,362
	<b>Total Transfer To:</b>	<b>\$ 1,364,775</b>

**CAPITAL FACILITIES FUND (25.0) – TRANSFER FROM**

<b><u>Object</u></b>	<b><u>Description</u></b>		<b><u>Amount</u></b>
9790	Reserves	\$	50,000
	<b>Total Transfer From:</b>	<b>\$</b>	<b>50,000</b>

**CAPITAL FACILITIES FUND (25.0) – TRANSFER TO**

<b><u>Object</u></b>	<b><u>Description</u></b>		<b><u>Amount</u></b>
4000-4999	Books and Supplies	\$	10,000
5000-5999	Services, Other Operating Expenses		20,000
6000-6999	Capital Outlay		20,000
	<b>Total Transfer To:</b>	<b>\$</b>	<b>50,000</b>

**POLICY/ISSUE:**

Board Policy 3150 - Budget as Spending Plan

**FISCAL IMPACT:**

As reflected in the 2015-16 Revised Budget as shown above.

**STAFF RECOMMENDATION:**

Approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, and Capital Facilities Fund.

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT  
 UNRESTRICTED GENERAL FUND (01)  
 BUDGET REVISIONS  
 2015-2016

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals	08/01 - 08/31	09/01 - 09/31	10/01 - 10/31	1st Interim	12/01-12/31	11/1-1/31	2nd Interim	3/1-3/31	04/01 - 04/31	5/1-5/31	Final Budget
		Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	Board Date	
2	Revenues:													
3	Revenue Limit Sources	8010-9099 \$ 146,033,656		(12,506)										\$ 146,021,150
4	Federal Revenues	8100-9299 \$ -												\$ -
5	Other State Revenues	8300-9599 \$ 2,552,321												\$ 2,552,321
6	Other Local Revenues	8500-9799 \$ 420,035												\$ 420,035
7	A. Total Revenues	\$ 149,006,012		\$ (12,506)										\$ 148,993,506
8	Expenditures:													
9	Certificated Salaries	1000-1999 \$ 64,016,524		48,035	(217,269)									\$ 63,847,290
10	Classified Salaries	2000-2999 \$ 13,174,684		554,994	(507,066)									\$ 13,222,592
11	Employee Benefits	3000-3999 \$ 27,208,908		116,091	(192,092)									\$ 27,132,907
12	Books and Supplies	4000-4999 \$ 10,012,531		238,987	(1,842,208)									\$ 8,409,310
13	Services, Other Operating Expenses	5000-5999 \$ 17,355,917		(155,442)	306,021									\$ 17,508,496
14	Capital Outlay	6000-6999 \$ 3,281,000		(79,124)	11,000									\$ 3,212,876
15	Other Outgo	7000-7299 \$ 100,000												\$ 100,000
16	Inirect Costs	7300-7399 \$ (770,232)												\$ (770,232)
17	B. Total Expenditures	\$ 134,380,332		\$ 723,541	\$ (2,439,634)									\$ 132,664,239
18	C. Excess (Deficiency) of Revenues													
19	Over Expenditures	\$ 14,625,680		\$ (736,047)	\$ 2,439,634									\$ 16,329,267
20	Other Financing Sources/Uses													
21	D. Transfers In	8910-8929												\$ -
22	E. Transfers Out	7610-7629 \$ 1,495,000												\$ 1,495,000
23	F. Financing Sources	8930-8979												\$ -
24	G. Financing Uses	7630-7699												\$ -
25	H. Flexibility Transfers	8997												\$ -
26	I. Flexibility Transfers	8998												\$ -
27	J. Contributions to Res. Programs	8980-8999 \$ (18,490,987)												\$ (18,490,987)
28	K. Total, Other Sources/Uses	\$ (19,985,987)												\$ (19,985,987)
29	Net Increase (Decrease) in Fund Balance	\$ (5,360,307)		\$ (736,047)	\$ 2,439,634									\$ (3,656,720)
30	Beginning Balance	\$ 12,888,686	\$ 10,073,236											\$ 22,961,923
31	Ending Balance	\$ 7,528,379	\$ 10,073,236	\$ (736,047)	\$ 2,439,634									\$ 19,305,203



PARAMOUNT UNIFIED SCHOOL DISTRICT  
RESTRICTED GENERAL FUND (01)  
BUDGET REVISIONS  
2015-2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/15	08/01 - 08/31 Board Date 9/23/15	09/01 - 09/31 Board Date 10/28/15	10/01 - 10/31 Board Date 11/18/15	1st Interim Board Date 12/09/15	12/01 - 12/31 Board Date	1/1 - 1/31 Board Date	2nd Interim Board Date	3/1 - 3/31 Board Date	04/01 - 04/31 Board Date	5/1 - 5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 8,988,793			233,774									\$ 9,192,567
5	Other State Revenues	8300-8599	\$ 1,787,658		149,900										\$ 1,937,558
6	Other Local Revenues	8600-8799	\$ 7,530,877												\$ 7,530,877
7	<b>A.Total Revenues</b>		<b>\$ 18,277,328</b>	<b>\$ -</b>	<b>\$ 149,900</b>	<b>\$ 233,774</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,661,002</b>
8	Expenditures:														
10	Certificated Salaries	1000-1999	\$ 12,421,951		54,236	(54,689)									\$ 12,421,488
11	Classified Salaries	2000-2999	\$ 7,025,266		22,786	119,656									\$ 7,167,708
12	Employee Benefits	3000-3999	\$ 6,761,367		14,411	6,685									\$ 6,782,463
13	Books and Supplies	4000-4999	\$ 1,883,201		31,591	179,344									\$ 2,094,136
14	Services, Other Operating Expenses	5000-5999	\$ 7,670,368		178,505	(27,525)									\$ 7,821,348
15	Capital Outlay	6000-6999	\$ 35,000		15,000										\$ 50,000
16	Other Outgo	7100-7299	\$ 80,000												\$ 80,000
17	Indirect Costs	7300-7399	\$ 645,834		12,187										\$ 658,021
18	<b>B.Total Expenditures</b>		<b>\$ 36,522,987</b>	<b>\$ -</b>	<b>\$ 316,529</b>	<b>\$ 235,648</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,075,164</b>
19															
20	<b>C. Excess (Deficiency) of Revenues</b>		<b>\$ (18,245,659)</b>	<b>\$ -</b>	<b>\$ (166,629)</b>	<b>\$ (1,874)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (18,414,162)</b>
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Flexibility Transfers	8957	\$ -												\$ -
29	I. Flexibility Transfers	8998	\$ -												\$ -
30	J. Contributions to Res. Programs	8980-8999	\$ 18,490,987												\$ 18,490,987
31	<b>K.Total, Other Sources/Uses</b>		<b>\$ 18,490,987</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,490,987</b>
32															
33	<b>Net Increase (Decrease) in Fund Balance</b>		<b>\$ 245,328</b>	<b>\$ -</b>	<b>\$ (166,629)</b>	<b>\$ (1,874)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,825</b>
34															
35															
36	Beginning Balance		\$ 2,971,353	\$ 2,040,560											\$ 5,011,913
37	Ending Balance		\$ 3,216,681	\$ 2,040,560	\$ (166,629)	\$ (1,874)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,088,738
38															

PARAMOUNT UNIFIED SCHOOL DISTRICT  
ADULT EDUCATION FUND (11)  
BUDGET REVISIONS  
2015-2016

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals Board Date 9/9/15	08/01 - 08/31 Board Date 9/23/15	09/01 - 09/31 Board Date 10/28/15	10/01 - 10/31 Board Date 11/18/15	1st Interim Board Date 12/09/15	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1														
2	Revenues:													
3	Revenue Limit Sources													
4	8100-8299	985,762												985,762
5	8300-8599				1,565,233									1,565,233
6	8600-8799	273,500												273,500
7	<b>A. Total Revenues</b>	<b>\$ 1,269,262</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,565,233</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,834,495</b>
8														
9	Expenditures:													
10	Certificated Salaries	549,855			313,367									863,422
11	Classified Salaries				528,461									528,461
12	Employee Benefits	98,738			297,215									395,953
13	Books and Supplies	165,260			76,170									231,430
14	Services, Other Operating Expenses	282,911			149,362									432,273
15	Capital Outlay	4,000												4,000
16	Other Outgo													
17	Indirect Costs	4,988												4,988
18	<b>B. Total Expenditures</b>	<b>\$ 1,095,762</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,364,775</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,460,557</b>
19														
20	<b>C. Excess (Deficiency) of Revenues</b>	<b>\$ 173,500</b>	<b>\$</b>	<b>\$</b>	<b>\$ 200,458</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 373,938</b>
21	Over Expenditures													
22														
23	Other Financing Sources/Uses													
24	D. Transfers In													
25	E. Transfers Out													
26	F. Financing Sources													
27	G. Financing Uses													
28	H. Contributions to Res. Programs													
29	I. Total, Other Sources/Uses													
30														
31	<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$ 173,500</b>	<b>\$</b>	<b>\$</b>	<b>\$ 200,458</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 373,938</b>
32														
33														
34	Beginning Balance	\$ 909,393	\$ 55,367											\$ 964,760
35	Ending Balance	\$ 1,082,893	\$ 55,367	\$ 200,458	\$ 200,458	\$	\$	\$	\$	\$	\$	\$	\$	\$ 1,338,718

PARAMOUNT UNIFIED SCHOOL DISTRICT  
CAPITAL FACILITIES FUND (25)  
BUDGET REVISIONS  
2015-2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/15	08/01 - 08/31 Board Date 9/23/15	09/01 - 09/31 Board Date 10/28/15	10/01 - 10/31 Board Date 11/18/15	1st Interim Board Date 12/09/15	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1															
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ -												\$ -
5	Other State Revenues	8300-8599	\$ -												\$ -
6	Other Local Revenues	8600-8799	\$ 358,000												\$ 358,000
7	A. Total Revenues		\$ 358,000												\$ 358,000
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	\$ -												\$ -
11	Classified Salaries	2000-2999	\$ -												\$ -
12	Employee Benefits	3000-3999	\$ -												\$ -
13	Books and Supplies	4000-4999	\$ 35,000		205,312	10,000									\$ 250,312
14	Services, Other Operating Expenses	5000-5999	\$ 413,000		(105,312)	20,000									\$ 327,688
15	Capital Outlay	6000-6999	\$ -			20,000									\$ 20,000
16	Other Outgo	7100-7299	\$ -												\$ -
17	Indirect Costs	7300-7399	\$ -												\$ -
18	B. Total Expenditures		\$ 448,000		\$ 100,000	\$ 50,000									\$ 598,000
19															
20	C. Excess (Deficiency) of Revenues		\$ (90,000)		\$ (100,000)	\$ (50,000)									\$ (240,000)
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ 750,000												\$ 750,000
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
29	I. Total, Other Sources/Uses		\$ 750,000												\$ 750,000
30															
31	Net Increase (Decrease) in Fund Balance		\$ 660,000		\$ (100,000)	\$ (50,000)									\$ 510,000
32															
33															
34	Beginning Balance		\$ 1,867,525	\$ 195,041											\$ 2,062,566
35	Ending Balance		\$ 2,527,525	\$ 195,041	\$ (100,000)	\$ (50,000)									\$ 2,572,566

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Revision 3 of Resolutions 14-14 through 14-23, Signature Authorizations

## **BACKGROUND INFORMATION:**

The Governing Board of each school district shall be responsible for filing, or causing to be filed with the County Superintendent of Schools, the verified signature of each person, including members of the Governing Board, authorized to sign notices of employment, contracts and orders in its name. The Los Angeles County Office of Education requires an annual renewal of authorized signatures following the reorganization of the Board of Education each December. Resolutions 14-14 through 14-23 designate those persons who are authorized to sign documents on behalf of the District.

The revision of Resolution Nos. 14-14 through 14-23 will authorize the following District staff members in new and interim positions to sign documents on behalf of the District until December 9, 2015: Roger Ramirez, Assistant Director of Operations; Margarita Rodriguez, Director of Research and Evaluation.

## **POLICY/ISSUE:**

Board Policy 3326.3 - Signatures/Facsimiles

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve Revision 3 of Resolutions 14-14 through 14-23, Signature Authorizations through December 9, 2015.

## **PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

## **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**ACTION ITEM: 4.4-A**

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
SIGNATURE AUTHORIZATIONS  
BOARD TERM -- 2014-2015**

**REVISION 3**

**RESOLUTION 14-14**

The Board of Education of the Paramount Unified School District hereby resolves that Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services, shall sign manually or by facsimile, the orders drawn on funds of the Paramount Unified School District for warrants, revolving cash checks, and orders for salary payments and cafeteria checks for the period beginning December 10, 2014, and ending December 9, 2015.

**RESOLUTION 14-15**

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/ Director of Fiscal Services; and/or Christopher Stamm, Student Nutrition Services Director, to sign all applications and reports connected with the Special School Milk Program and the National School Lunch Program for the period beginning December 10, 2014, and ending December 9, 2015.

**RESOLUTION 14-16**

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Myrna Morales, Assistant Superintendent-Human Resources; Beatriz Spelker-Levi, Director of Personnel, to sign manually or by facsimile, employment-related notices for District personnel whose employment status has been authorized or ratified by the Board of Education, and related documents for the period beginning December 10, 2014, and ending December 9, 2015.

**RESOLUTION 14-17**

The Board of Education of the Paramount Unified School District hereby designates Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Randy Gray, Director of Special Projects/Elementary Education/VAPA; and/or Manuel San Miguel, Director of Student Services/ Alternative Education; and/or Gregoire Francois, Director of Secondary Education/CTE and Instructional Technology; and/or Adrian Ayala, Director of Leadership Development; and/or Kim Cole, Director of Special Education/Early Childhood Education; Margarita Rodriguez, Director of Research and Evaluation, as authorized

representatives for the purpose of furnishing information to the United States of America, and/or to the State of California, such information, data, documents as pertain to the application for funds under the provisions of any and all federal- and state-connected projects and subsequent amendments to such projects. Certified copies of this resolution shall be included as a part of any application for funds to be submitted to the United States of America or the State of California in connection with any and all federal and state projects for the period beginning December 10, 2014, and ending December 9, 2015.

#### **RESOLUTION 14-18**

The Board of Education of the Paramount Unified School District hereby authorizes the continuation of a Cash Clearing Account. The checks will be preprinted for payment to the Treasurer, County of Los Angeles. The authorized signatories of this account will be Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; during the period beginning December 10, 2014, and ending December 9, 2015.

#### **RESOLUTION 14-19**

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents, and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services, to invest surplus cash in U.S. Treasury Bills at their discretion. It is understood that a report will be made on interest rates of return on the investments as they mature and that an annual report will be presented to the Board of Education for the period beginning December 10, 2014, and ending December 9, 2015.

#### **RESOLUTION 14-20**

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; Cynthia A. DiPaola, Director of Operations; and/or Roger Ramirez, Assistant Director of Operations, to sign manually or by facsimile, all purchase orders and/or documents relating to purchase orders, including the purchase of fuel through the Los Angeles Procurement Division, during the period beginning December 10, 2014, and ending December 9, 2015.

#### **RESOLUTION 14-21**

The Board of Education of the Paramount Unified School District hereby authorizes the reimbursement of the Cash Revolving Fund for awards, plaques, and certificates made to members of the staff of the Paramount Unified School District and students who participate as an advisory group to the Board of Education during the period beginning December 10, 2014, and ending December 9, 2015.

**RESOLUTION 14-22**

The Board of Education of the Paramount Unified School District hereby authorizes Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Patricia Tu, Assistant Director of Fiscal Services, to approve vendor payments through the PeopleSoft and SmarteFinance systems during the period beginning December 10, 2014, and ending December 9, 2015.

**RESOLUTION 14-23**

The Board of Education of the Paramount Unified School District hereby resolves that in the out-of-district absence of the Superintendent from December 10, 2014, through December 9, 2015, the Assistant Superintendent-Educational Services shall act as Superintendent. The Board further resolves that in the out-of-district absence of both the Superintendent and the Assistant Superintendent-Educational Services, the Assistant Superintendent-Human Resources shall act as Superintendent. The Board further resolves that in the out-of-district absences of the Superintendent, the Assistant Superintendent-Educational Services, and the Assistant Superintendent-Human Resources, the Assistant Superintendent-Business Services shall act as Superintendent.

BE IT, THEREFORE, RESOLVED, that this Governing Board is hereby establishing the District Signature Authorizations for the 2014-2015 Board term year.

ADOPTED this 28th day of October, 2015.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Vice President of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

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Delores Stephens, Co-Secretary to the Board

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David Verdugo, Co-Secretary to the Board



# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** School Photography Agreement with Classic Image Photography

## **BACKGROUND INFORMATION:**

For a number of years Sanford Studios has provided senior portraits for Paramount High School. Recently there has been decreased interest from students due to increases in product prices and sitting fees. The school experienced service issues as well. Sanford Studios is looking to increase sitting fees for the current year. Based on these factors, Paramount High School took proposals from two other vendors.

Classic Image Photography in Cerritos offered a better set of product options, lower prices for the products and a greatly reduced sitting fee. Additionally, students are not required to take senior portraits at all. They can choose to take advantage of an agreed-upon *on-campus sitting day* (no sitting charge when students take their pictures on that day), or they can choose to go elsewhere and provide their images to the school digitally within the school's publishing deadlines for inclusion in the yearbook.

The school does not have any financial obligations with the contract. By negotiating with Classic Image Photography, the school helped to set a standard price for students and to provide them with a quality product at a reasonable price.

## **POLICY/ISSUE:**

Board Policy 4126 – Consultants

## **FISCAL IMPACT:**

None

## **STAFF RECOMMENDATION:**

Approve the School Photography Agreement with Classic Image Photography to provide senior portraits for Paramount High School, and authorize the Co-Interim Superintendents or designee to complete all necessary documents.

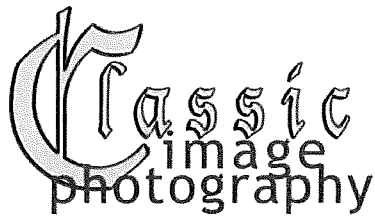
**ACTION ITEM: 4.5-A**

**PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.



October 9,2015

To: Paramount High School

We at Classic Image Photography would like to introduce ourselves to you. Established in 1982, Classic Image is a community based photography studio devoted to serving the families and schools in our area. We offer a full range of photographic services for schools including:

- Senior Portrait Photography in our studio
- Full service Web site for the convenience of our customers
- Digital services for yearbook
- Full time professional photographers to provide you with the quality product and the great service you need and expect.
- Dance Photography
- Activity photos of sports and school events for the yearbook.

*Stephanie Luis* - Owner and photographer

11050 East Artesia Blvd. Suite G, Cerritos California ~ 562-865-3636  
email: stephanie@classicimage.net

## ***References:***

**Mayfair High School** – (562) 925-9981  
Matt Eeles Principal

**Bellflower High School** – (562) 920-1801  
Julie Adams – VP

**Gahr High School** – (562) 926-5566 ext. 5507  
Gina Zitlow – Assistant Principal

**John F. Kennedy High School** – (714)-220-4130  
John Adair – Yearbook Director

## ***Senior Portrait Photography....***

Seniors will be photographed in our Cerritos studio . Our studio has state of the art professional digital equipment, unique backdrops and props, comfortable surroundings, and *loads of creativity*.

**All senior yearbook images and photographs purchased by clients include retouching.**

- Studio will provide a Digital CD with all the images of the seniors, for submission to the yearbook publishing company by Jan 15th of contracted year.
- Classic Image will provide Drapes, Cap and Gowns, tuxedos or any other specific clothing required by the school for the yearbook portrait session.
- An agreed upon publishing fee will be collected by Classic Image on behalf of the school from each senior photographed. A check for the money collected will be delivered to the school by the end of each year.
- Seniors may be re-photographed at no charge if the customer is unhappy with the photographs due to something under the studio's control such as unpleasant expression or lighting. A re-sitting fee will be charged for reasons such as change in hair color, or clothing choices or other preferences controlled by the customer.

## ***Yearbook Support Services***

- Team pictures will be provided to the yearbook for those teams that allow Classic Image to photograph and market sports packages. Team pictures for the yearbook become the responsibility of the coaches when they choose another company for their posed photographs.
- Classic Image Photography will photograph the sporting events for the school yearbook. A CD will be delivered to the yearbook department.

# School Photography Agreement

The undersigned hereby agree to be bound by the foregoing proposal for a senior photography program. Classic Image Photography will complete the photography as stated in the attached services provided. This agreement will remain in affect for the graduating class of 2016. Upon mutual agreement the school and/or Classic Image, may make reasonable modifications to the services provided in this agreement.

It is understood and agreed that upon the execution of this proposal by both parties, it shall constitute a binding contract between them.

**Classic Image Photography**

**Paramount High School**

By: [Signature]

By: \_\_\_\_\_

Title: Owner

Title: \_\_\_\_\_

Date: 10/9/2015

Date: \_\_\_\_\_

**Additional specifications or addendum to contract:**

Publishing fee of \$10  
Feb 12<sup>th</sup> Final senior delivery of CD to Walsworth  
- Senior Picture day on Campus at no charge with a  
possible publishing fee of \$10.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services  
**DATE:** October 28, 2015  
**SUBJECT:** Notice of Completion – Field Service Contract

**BACKGROUND INFORMATION:**

At the meeting of April 22, 2015, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require a formal Notice of Completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following project is complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
AMC Concrete Inc.	Install new concrete handicapped ramp at Lincoln School (Bid #6-11-12) - P. O. 16-00676	\$17,876.00	\$893.80

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

**POLICY/ISSUE:**

Board Policy 7430 – Acceptance of Completed Projects

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Accept as completed the Field Service Contract for installation of a new concrete handicapped ramp at Lincoln School, and authorize the Co-Interim Superintendents or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

**ACTION ITEM: 4.6-A**

**PREPARED BY:**

Roger Ramirez, Assistant Director-Operations

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Revised Board Policy 6146.41 – Physical Education

**BACKGROUND INFORMATION:**

Submitted for the first reading is revised Board Policy 6146.41 – Physical Education. The proposed policy reflects revisions related to current State requirements. Revisions are indicated with underlines and strikethroughs. Words or sentences that are additions are underlined. Words or phrases that are no longer included are indicated with a strikethrough.

**POLICY/ISSUE:**

Board Policy 6146.41 – Physical Education

**FISCAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Accept for first reading proposed revised Board Policy 6146.41 – Physical Education, which reflects current State requirements.

**PREPARED BY:**

Randy Gray, Director – Curriculum & Instruction-Projects

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



# CURRENT POLICY

BP 6146.41(a)

## Instruction

### Physical Education

The Paramount Unified School District recognizes the positive benefits of physical activity on students' health and academic achievement. The District strives to provide a physical education program that supports the student wellness program, provides an adequate amount of physical activity, builds proficiency in movement and encourages lifelong fitness. Besides promoting high levels of personal achievement and a positive self-image, physical education activities teach students how to cooperate to achieve common goals.

The District's program shall be aligned with state content standards and curriculum frameworks for physical education and provide a developmentally appropriate sequence of instruction including, at appropriate grade levels: 1) the effects of physical activity on dynamic health, 2) mechanics of body movement, 3) aquatics, 4) gymnastics and tumbling, 5) individual and dual sports, 6) rhythms and dance, 7) team sports and 8) combatives, such as self-defense and fencing. The physical education program shall provide equal opportunities for participation in physical education instruction regardless of gender.

Physical education instruction shall be provided by appropriately credentialed teachers. Professional development shall be offered to physical education and classroom teachers serving as instructors of physical education to assure that instruction is aligned with the State's Model Curriculum Standards for Physical Education and the Physical Education Framework for Public Schools.

An appropriate alternative activity or exemption from the physical education class shall be provided for a student with disabilities in accordance with his/her individualized education program or Section 504 accommodation plan.

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education to students in grades 5, 7, and 9. The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card as required by Education Code 33126 and 35256.

### Exemptions from Physical Education:

Exemption from physical education may be granted to high school students for the following reasons:

#### 1. Temporary Exemptions

The student is ill or injured and a modified program to meet his/her needs cannot be provided.

# CURRENT POLICY

BP 6146.41(b)

## Instruction

### Physical Education (continued)

The student is enrolled for one-half time or less.

Students granted a temporary physical education exemption shall still be responsible for completing the total number of credits required for graduation.

#### 2. Two-Year Exemptions

With a student's consent, the Superintendent or designee may exempt the student from any two years of physical education courses during grades 10-12 provided that the student has satisfactorily met any five of the six standards of the state's physical fitness test in grade 9.

The physical fitness test will be administered to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

#### 3. Permanent Exemptions

The Superintendent or designee may grant a permanent exemption from physical education to a student under any of the following conditions:

- The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years.
- The student is enrolled as a fifth year senior.
- The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise.

Students who are exempted from two years of physical education courses will be offered a variety of gender neutral physical education electives.

#### 4. Other Exemptions

The Superintendent or designee may grant an exemption from physical education under the following circumstances:

- The student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours.

# CURRENT POLICY

BP 6146.41(c)

## Instruction

### Physical Education (continued)

- The student in grades 10-12 attends a regional occupational center or program and attendance in physical education courses results in hardship because of the travel time involved.

### Legal Reference:

#### Education Code

33126	School accountability report card
33350-33354	CDE responsibilities re: physical education
49066	Grades; physical education class
51222	Physical education
51223	Physical Education, elementary school
51241	Temporary or permanent exemption from physical education
51242	Exemption from physical education for athletic program participants
60800	Physical performance test

#### Board Policy

6146.4	High School Graduation Requirements
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#### Code of Regulations, Title 5

3051.5	Adapted physical education for individuals with exceptional needs
10060	Criteria for high school physical education programs

#### United States Code, Title 29

794	Rehabilitation Act of 1973, Section 504
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#### United States Code, Title 42

1751	Note local wellness policy
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Policy  
adopted: 3-24-98  
revised: 8-21-09  
revised: 10-28-08

PARAMOUNT UNIFIED SCHOOL DISTRICT  
Paramount, California

# PROPOSED POLICY

BP 6146.41(a)

## Instruction

### Physical Education

The Paramount Unified School District recognizes the positive benefits of physical activity on students' health and academic achievement. The District strives to provide a physical education program that supports the student wellness program, provides an adequate amount of physical activity, builds proficiency in movement and encourages lifelong fitness. Besides promoting high levels of personal achievement and a positive self-image, physical education activities teach students how to cooperate to achieve common goals.

The District's program shall be aligned with state content standards and curriculum frameworks for physical education and provide a developmentally appropriate sequence of instruction including, at appropriate grade levels: 1) the effects of physical activity on dynamic health, 2) mechanics of body movement, 3) aquatics, 4) gymnastics and tumbling, 5) individual and dual sports, 6) rhythms and dance, 7) team sports and 8) combatives, such as self-defense and fencing. The physical education program shall provide equal opportunities for participation in physical education instruction regardless of gender.

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

The District's physical education program shall engage students in moderate to vigorous physical activity, as defined in the accompanying administrative regulation, for at least 50 percent of class or session time.

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program or shall seek alternative indoor space to enable students to participate in active physical education.

Physical education instruction shall be provided by appropriately credentialed teachers. Professional development shall be offered to physical education and classroom teachers serving as instructors of physical education to assure that instruction is aligned with the State's Model Curriculum Standards for Physical Education and the Physical Education Framework for Public Schools.

An appropriate alternative activity or exemption from the physical education class shall be provided for a student with disabilities in accordance with his/her individualized education program or Section 504 accommodation plan.

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education to students in grades 5, 7, and 9.

# PROPOSED POLICY

BP 6146.41(b)

## Instruction

### Physical Education (continued)

The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card as required by Education Code 33126 and 35256.

#### Exemptions from Physical Education:

Exemption from physical education may be granted to high school students for the following reasons:

##### 1. Temporary Exemptions

The student is ill or injured and a modified program to meet his/her needs cannot be provided.

The student is enrolled for one-half time or less.

Students granted a temporary physical education exemption shall still be responsible for completing the total number of credits required for graduation.

##### 2. Two-Year Exemptions

With a student's consent, the Superintendent or designee may exempt the student from any two years of physical education courses during grades 10-12 provided that the student has satisfactorily met any five of the six standards of the state's physical fitness test in grade 9.

The physical fitness test will be administered to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

##### 3. Permanent Exemptions

The Superintendent or designee may grant a permanent exemption from physical education to a student under any of the following conditions:

- The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years.
- The student is enrolled as a fifth year senior.
- The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise.

# PROPOSED POLICY

BP 6146.41(c)

## Instruction

### Physical Education (continued)

Students who are exempted from two years of physical education courses will be offered a variety of gender neutral physical education electives.

#### 4. Other Exemptions

The Superintendent or designee may grant an exemption from physical education under the following circumstances:

- The student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours.
- The student in grades 10-12 is excused for up to 24 clock hours in order to participate in automobile driver training.

The Superintendent or designee shall annually report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the District's program in meeting goals for physical activity.

#### Legal Reference:

##### Education Code

33126	School accountability report card
33350-33354	CDE responsibilities re: physical education
49066	Grades; physical education class
51222	Physical education
51223	Physical Education, elementary school
51241	Temporary or permanent exemption from physical education
51242	Exemption from physical education for athletic program participants
60800	Physical performance test

# PROPOSED POLICY

BP 6146.41(d)

## Instruction

### Physical Education (continued)

#### Board Policy

6146.4

High School Graduation Requirements

#### Code of Regulations, Title 5

3051.5

Adapted physical education for individuals with exceptional needs

10060

Criteria for high school physical education programs

#### United States Code, Title 29

794

Rehabilitation Act of 1973, Section 504

#### United States Code, Title 42

1751

Note local wellness policy

Policy

adopted: 3-24-98

revised: ~~8-21-09~~ 10-28-08

revised: ~~10-28-08~~ 8-21-09

revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT  
Paramount, California

# Paramount Unified Schools District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Deborah Stark, Assistant Superintendent-Educational Services  
**DATE:** October 28, 2015  
**SUBJECT:** Revised Administrative Regulation 6174 – Education for English Learners

**BACKGROUND INFORMATION:**

Submitted for the Board's information is Administrative Regulation 6174 – Education for English Learners which was revised to align with recent changes in Education Code. This regulation supports Board Policy 6174, which was revised and adopted on October 14, 2015.

**PREPARED BY:**

Randy Gray, Director – Curriculum & Instruction-Projects

**DISTRICT PRIORITY 1:**

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



# CURRENT REGULATION

AR 6174(a)

## Instruction

### Education for English Learners

#### Definitions

*English learner* means a student who does not speak English or whose native language is not English and who is not currently able to perform ordinary classroom work in English, also known as a Limited English Proficient or LEP child.

*English language classroom* means a classroom in which the language of instruction used by the teaching personnel is overwhelmingly the English language, and in which such teaching personnel possess a good knowledge of the English language.

*English language mainstream classroom* means a classroom in which the students either are native English language speakers or have already acquired reasonable fluency in English.

*Sheltered English immersion* or *structured English immersion* means an English language acquisition process in which nearly all classroom instruction is in English but with the curriculum and presentation designed for students who are learning the language.

*Bilingual education/native language instruction* means a language acquisition process for students in which much or all instruction, textbooks, and teaching materials are in the student's native language.

#### Identification and Assessment

Upon enrollment, each student's primary language shall be determined through use of a home language survey.

Within 30 calendar days of their initial enrollment, students who are identified as having a primary language other than English, as determined by the home language survey, and for whom there is no record of results from an English language development test shall be assessed using the California English Language Development Test (CELDT).

# CURRENT REGULATION

AR 6174(b)

## Instruction

### Education for English Learners (continued)

All students shall have sufficient time to complete the CELDT as provided in the directions for test administration.

Any student with a disability shall take the CELDT with those modifications/accommodations for testing that the student has regularly used during instruction and classroom assessment as delineated in the student's Individualized Education Program (IEP) or Section 504 Plan that are appropriate and necessary to address the student's individual needs.

The District shall notify parents/guardians of their child's results on the CELDT within 30 calendar days.

Within 90 days of initial enrollment, students identified as having limited English proficiency may be further assessed for primary language proficiency in comprehension, speaking, reading and writing. The Superintendent or designee shall develop criteria for determining student needs on the basis of these assessments.

Before students are enrolled in a program for English language learners, parent/guardians shall receive information about the program and their opportunities for parental involvement. This information shall include the fact that an individual student's participation in the program is voluntary on the part of the parent/guardian.

No later than 30 calendar days after the beginning of the school year, each parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by Federal Title II funds shall receive notification of the assessment of his/her child's English proficiency. The notice shall include all of the following:

1. The reason for the student's classification as English language learner
2. The level of English proficiency
3. A description of the program for English language development instruction, including a description of all of the following:

# CURRENT REGULATION

AR 6174(c)

## Instruction

### Education for English Learners (continued)

- a. The manner in which the program will meet the educational strengths and needs of the student
  - b. The manner in which the program will help the student develop his/her English proficiency and meet age-appropriate academic standards
  - c. The specific exit requirements for the program, the expected rate of transition from the program into classrooms not tailored for English language learner students, and the expected rate of graduation from secondary school if Title I funds are used for students in secondary schools
  - d. Where the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP
4. Information regarding a parent/guardian's option to decline to allow the student to become enrolled in the program or to choose to allow the student to become enrolled in an alternative program
  5. Information designed to assist a parent/guardian in selecting among available programs, if more than one program is offered

Annually, parents/guardians also shall be notified of the results of any reassessments.

### Parental Exception Waivers

At the beginning of each school year, parents/guardians shall be informed of the placement of their children in a structured English immersion program and shall be notified of an opportunity to apply for a parental exception waiver.

A parent/guardian may request that the District waive the requirements of Education Code 305, pertaining to the placement of a student in a structured English immersion program if the one of the following circumstances exists:

1. Students who already know English: The student already possesses good English language skills, as measured by scores at or above the state average for his/her grade level or at or above the fifth-grade average, whichever is lower.

## CURRENT REGULATION

AR 6174(d)

### Instruction

#### Education for English Learners (continued)

2. Older students: The student is age 10 years or older, and it is the informed belief of the school principal and educational staff that an alternate course of study would be better suited to the student's rapid acquisition of basic English skills.
3. Students with special needs: The student already has been placed, for a period of not less than 30 calendar days during that school year, in an English language classroom and it is subsequently the informed belief of the school principal and educational staff that the student has special physical, emotional, psychological or educational needs and that an alternate course of educational study would be better suited to the student's overall educational development.

The parent/guardian shall personally visit the school to apply for the waiver.

Upon request for a waiver, the Superintendent or designee shall provide to the parents/guardians:

1. A full written description, and a spoken description upon request, of the intent and content of the structured English immersion program, any alternative courses of study and all educational opportunities offered by the District and available to the student, and the educational materials to be used in the different educational program choices
2. For a request for waiver pursuant to Education Code 311(c) for students with special needs, notification that the student must be placed for a period of not less than 30 calendar days in an English language classroom and that the Superintendent must approve the waiver pursuant to Governing Board guidelines

Pursuant to Education Code 311(b) and 311(c), the principal and educational staff may recommend a waiver to a parent/guardian for a student 10 years or older and a student with special needs. Parents/guardians shall be informed in writing of any recommendation for an alternative program made by the principal and staff and shall be given notice of their right to refuse to accept the recommendation.

# CURRENT REGULATION

AR 6174(e)

## Instruction

### Education for English Learners (continued)

The notice shall include a full description of the recommended alternative program and the educational materials to be used for the alternative program as well as a description of all other programs available to the student. If the parent/guardian elects to request the alternative program recommended by the principal and educational staff, the parent/guardian shall comply with District procedures and requirements otherwise applicable to a parental exception waiver, including Education Code 310.

When evaluating waiver requests pursuant to Education Code 311(a) for students who already know English and other waiver requests for those students for whom standardized assessment data are not available, other equivalent assessment measures may be used. These equivalent measures may include local assessments, local standards and teacher evaluations.

Parental exception waivers pursuant to Education Code 311(b) for students 10 years or older shall be granted if it is the informed belief of the principal and educational staff that an alternate course of educational study would be better suited to the student's rapid acquisition of basic English language skills.

Parental exception waivers pursuant to Education Code 311(c) for students with special needs shall be granted if it is the informed belief of the principal and educational staff that, due to the student's special physical, emotional, psychological or educational needs, an alternate course of educational study would be better suited to the student's overall educational development.

The principal shall consider all waiver requests made pursuant to Education Code 311(c) for students with special needs and shall submit a rationale of the decision regarding the waiver to the Superintendent or designee. When determining whether or not to recommend the approval of the waiver request, the principal shall assume that the facts justifying the request attested by the parent/guardian are a true representation of the child's condition.

Each waiver shall be considered on its individual merits with great deference given to parental preference for student placement.

The principal or designee shall act upon all parental exception waivers within 20 instructional days of submission to the principal. However, parental waiver requests pursuant to Education Code 311(c) for students with special needs shall not be acted upon during the 30-day placement in an English language

# CURRENT REGULATION

AR 6174(f)

## Instruction

### Education for English Learners (continued)

classroom. These waivers shall be acted upon no later than 10 calendar days after the expiration of that 30-day English language classroom placement or within 20 instructional days of submission of the waiver to the principal, whichever is later.

All parental exception waivers shall be granted unless the principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the student.

Individual schools in which 20 students or more of a given grade level receive a waiver shall be required to offer such a class; otherwise they must allow the students to transfer to a public school in which such a class is offered.

Students wishing to transfer shall be subject to the District's intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving district's interdistrict attendance policies and administrative regulations.

In cases where a parental exception waiver pursuant to Education Code 311(b) or (c) is denied, the parent/guardian shall be informed in writing of the reason(s) for the denial and advised that he/she may appeal the decision to the Board if the Board authorizes such an appeal, or to the court.

Waiver requests shall be renewed annually by the parent/guardian.

### Reclassification/Redesignation

The District shall continue to provide additional and appropriate educational services to English language learners for the purposes of overcoming language barriers until the English language learners have:

1. Demonstrated English language proficiency comparable to that of the District's average native English language speakers
2. Recouped any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers

# CURRENT REGULATION

AR 6174(g)

## Instruction

### Education for English Learners (continued)

English language learners shall be redesignated as fluent English proficient when they are able to comprehend, speak, read and write English well enough to receive instruction in the regular program and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study.

The following measures shall be used to determine whether an English language learner shall be reclassified as fluent English proficient:

1. Assessment of English language proficiency utilizing the CELDT as the primary criterion
2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions
3. Parent/guardian opinion and consultation during a redesignation interview

Parents/guardians shall receive notice and a description of the redesignation process, including notice of their right to participate in the process. Parent/guardian participation in the process shall be encouraged.

4. Comparison of performance in basic skills, including performance on the English-Language Arts section of the California Standards Test
5. Objective data on the student's academic performance in English

The Superintendent or designee shall provide subsequent monitoring and support for redesignated students, including but not limited to monitoring the performance of redesignated students in the core curriculum in comparison with their native-English speaking peers, monitoring the rate of redesignation, and ensuring correct classification and placement.

The Superintendent or designee shall develop a process to monitor the effectiveness of the District's program for English language learners. The District's program shall be modified as needed to help ensure language and academic success for each English language learner.

# CURRENT REGULATION

AR 6174(h)

## Instruction

### Education for English Learners (continued)

#### Advisory Committees

At the District level when there are more than 50 English language learners in the District and at each school site with more than 20 English language learners, parent/guardian advisory committees shall be maintained to serve the advisory functions specified in law.

Parents/guardians of English language learners shall constitute committee membership in at least the same percentage as their children represent of the total number of students in the school.

The District's English Language Advisory Committee shall advise the Board on tasks including but not limited to:

1. The development of a District master plan of education programs and services for English learners, taking into consideration the school site plans for English learners
2. The districtwide needs assessment on a school-by-school basis
3. Establishment of a District program, goals and objectives for programs and services for English learners
4. Development of a plan to ensure compliance with applicable teacher or aide requirements
5. Administration of the annual language census
6. Review of and comment on the District's reclassification procedures
7. Review of and comments on the written notification required to be sent to parents/guardians pursuant to 5 CCR 11300-11316

In order to assist advisory members in carrying out their responsibilities, the Superintendent or designee shall ensure that committee members receive appropriate training and materials. This training shall be planned in full consultation with the members.

Regulation  
adopted: 11-16-11

PARAMOUNT UNIFIED SCHOOL DISTRICT  
Paramount, California



# PROPOSED REGULATION

AR 6174(a)

## Instruction

### Education for English Learners

#### Definitions

*English learner* means a student who does not speak English or whose native language is not English and who is not currently able to perform ordinary classroom work in English, also known as a Limited English Proficient or LEP child.

*English language classroom* means a classroom in which the language of instruction used by the teaching personnel is overwhelmingly the English language, and in which such teaching personnel possess a good knowledge of the English language.

*English language mainstream classroom* means a classroom in which the students either are native English language speakers or have already acquired reasonable fluency in English.

*Sheltered English immersion* or *structured English immersion* means an English language acquisition process in which nearly all classroom instruction is in English but with the curriculum and presentation designed for students who are learning the language.

*Bilingual education/native language instruction* means a language acquisition process for students in which much or all instruction, textbooks, and teaching materials are in the student's native language.

#### Identification and Assessment

Upon enrollment, each student's primary language shall be determined through use of a home language survey.

Within 30 calendar days of their initial enrollment, students who are identified as having a primary language other than English, as determined by the home language survey, and for whom there is no record of results from an English language development test shall be assessed using the California English Language Development Test (CELDT).

# PROPOSED REGULATION

AR 6174(b)

## Instruction

### Education for English Learners (continued)

All students shall have sufficient time to complete the CELDT as provided in the directions for test administration.

Any student with a disability shall take the CELDT with those modifications/accommodations for testing that the student has regularly used during instruction and classroom assessment as delineated in the student's Individualized Education Program (IEP) or Section 504 Plan that are appropriate and necessary to address the student's individual needs.

The District shall notify parents/guardians of their child's results on the CELDT within 30 calendar days.

~~Within 90 days of initial enrollment, students identified as having limited English proficiency may be further assessed for primary language proficiency in comprehension, speaking, reading and writing. The Superintendent or designee shall develop criteria for determining student needs on the basis of these assessments.~~

Before students are enrolled in a program for English language learners, parent/guardians shall receive information about the program and their opportunities for parental involvement. This information shall include the fact that an individual student's participation in the program is voluntary on the part of the parent/guardian.

No later than 30 calendar days after the beginning of the school year, each parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by Federal Title II III funds shall receive notification of the assessment of his/her child's English proficiency. The notice shall include all of the following:

1. The reason for the student's classification as English language learner
2. The level of English proficiency
3. A description of the program for English language development instruction, including a description of all of the following:

# PROPOSED REGULATION

AR 6174(c)

## Instruction

### Education for English Learners (continued)

- a. The manner in which the program will meet the educational strengths and needs of the student
  - b. The manner in which the program will help the student develop his/her English proficiency and meet age-appropriate academic standards
  - c. The specific exit requirements for the program, the expected rate of transition from the program into classrooms not tailored for English language learner students, and the expected rate of graduation from secondary school if Title I funds are used for students in secondary schools
  - d. Where the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP
4. Information regarding a parent/guardian's option to decline to allow the student to become enrolled in the program or to choose to allow the student to become enrolled in an alternative program
  5. Information designed to assist a parent/guardian in selecting among available programs, if more than one program is offered

Annually, parents/guardians also shall be notified of the results of any reassessments.

### Parental Exception Waivers

At the beginning of each school year, parents/guardians shall be informed of the placement of their children in a structured English immersion program and shall be notified of an opportunity to apply for a parental exception waiver.

A parent/guardian may request that the District waive the requirements of Education Code 305, pertaining to the placement of a student in a structured English immersion program if the one of the following circumstances exists:

1. Students who already know English: The student already possesses good English language skills, as measured by scores at or above the state average for his/her grade level or at or above the fifth-grade average, whichever is lower.

# PROPOSED REGULATION

AR 6174(d)

## Instruction

### Education for English Learners (continued)

2. Older students: The student is age 10 years or older, and it is the informed belief of the school principal and educational staff that an alternate course of study would be better suited to the student's rapid acquisition of basic English skills.
3. Students with special needs: The student already has been placed, for a period of not less than 30 calendar days during that school year, in an English language classroom and it is subsequently the informed belief of the school principal and educational staff that the student has special physical, emotional, psychological or educational needs and that an alternate course of educational study would be better suited to the student's overall educational development.

The parent/guardian shall personally visit the school to apply for the waiver.

Upon request for a waiver, the Superintendent or designee shall provide to the parents/guardians:

1. A full written description, and a spoken description upon request, of the intent and content of the structured English immersion program, any alternative courses of study and all educational opportunities offered by the District and available to the student, and the educational materials to be used in the different educational program choices
2. For a request for waiver pursuant to Education Code 311(c) for students with special needs, notification that the student must be placed for a period of not less than 30 calendar days in an English language classroom and that the Superintendent must approve the waiver pursuant to Governing Board guidelines

Pursuant to Education Code 311(b) and 311(c), the principal and educational staff may recommend a waiver to a parent/guardian for a student 10 years or older and a student with special needs. Parents/guardians shall be informed in writing of any recommendation for an alternative program made by the principal and staff and shall be given notice of their right to refuse to accept the recommendation.

# PROPOSED REGULATION

AR 6174(e)

## Instruction

### Education for English Learners (continued)

The notice shall include a full description of the recommended alternative program and the educational materials to be used for the alternative program as well as a description of all other programs available to the student. If the parent/guardian elects to request the alternative program recommended by the principal and educational staff, the parent/guardian shall comply with District procedures and requirements otherwise applicable to a parental exception waiver, including Education Code 310.

When evaluating waiver requests pursuant to Education Code 311(a) for students who already know English and other waiver requests for those students for whom standardized assessment data are not available, other equivalent assessment measures may be used. These equivalent measures may include local assessments, local standards and teacher evaluations.

Parental exception waivers pursuant to Education Code 311(b) for students 10 years or older shall be granted if it is the informed belief of the principal and educational staff that an alternate course of educational study would be better suited to the student's rapid acquisition of basic English language skills.

Parental exception waivers pursuant to Education Code 311(c) for students with special needs shall be granted if it is the informed belief of the principal and educational staff that, due to the student's special physical, emotional, psychological or educational needs, an alternate course of educational study would be better suited to the student's overall educational development.

The principal shall consider all waiver requests made pursuant to Education Code 311(c) for students with special needs and shall submit a rationale of the decision regarding the waiver to the Superintendent or designee. When determining whether or not to recommend the approval of the waiver request, the principal shall assume that the facts justifying the request attested by the parent/guardian are a true representation of the child's condition.

Each waiver shall be considered on its individual merits with great deference given to parental preference for student placement.

The principal or designee shall act upon all parental exception waivers within 20 instructional days of submission to the principal. However, parental waiver requests pursuant to Education Code 311(c) for students with special needs shall not be acted upon during the 30-day placement in an English language

# PROPOSED REGULATION

AR 6174(f)

## Instruction

### Education for English Learners (continued)

classroom. These waivers shall be acted upon no later than 10 calendar days after the expiration of that 30-day English language classroom placement or within 20 instructional days of submission of the waiver to the principal, whichever is later.

All parental exception waivers shall be granted unless the principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the student.

Individual schools in which 20 students or more of a given grade level receive a waiver shall be required to offer such a class; otherwise they must allow the students to transfer to a public school in which such a class is offered.

Students wishing to transfer shall be subject to the District's intradistrict and interdistrict attendance policies and administrative regulations. Students wishing to transfer to another district shall also be subject to the receiving district's interdistrict attendance policies and administrative regulations.

In cases where a parental exception waiver pursuant to Education Code 311(b) or (c) is denied, the parent/guardian shall be informed in writing of the reason(s) for the denial and advised that he/she may appeal the decision to the Board if the Board authorizes such an appeal, or to the court.

Waiver requests shall be renewed annually by the parent/guardian.

### Reclassification/Redesignation

The District shall continue to provide additional and appropriate educational services to English language learners for the purposes of overcoming language barriers until the English language learners have:

1. Demonstrated English language proficiency comparable to that of the District's average native English language speakers
2. Recouped any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers

# PROPOSED REGULATION

AR 6174(g)

## Instruction

### Education for English Learners (continued)

English language learners shall be redesignated as fluent English proficient when they are able to comprehend, speak, read and write English well enough to receive instruction in the regular program and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study.

The following measures shall be used to determine whether an English language learner shall be reclassified as fluent English proficient:

1. Assessment of English language proficiency utilizing the CELDT as the primary criterion.
2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions.
3. Parent/guardian opinion and consultation during a redesignation interview. Parents/guardians shall receive notice and a description of the redesignation process, including notice of their right to participate in the process. Parent/guardian participation in the process shall be encouraged.
4. Comparison of performance in basic skills, including performance on the English-Language Arts section of the California Standards Test.
5. Objective data on the student's academic performance in English.

The Superintendent or designee shall provide subsequent monitoring and support for redesignated students, including but not limited to monitoring the performance of redesignated students in the core curriculum in comparison with their native-English speaking peers, monitoring the rate of redesignation, and ensuring correct classification and placement.

The Superintendent or designee shall ~~develop a process to monitor the effectiveness of the District's program for English language learners. The District's program shall be modified as needed to help ensure language and academic success for each English language learner.~~ for at least two years following redesignation to determine whether the student needs any additional academic support to ensure his/her language and academic success.

# PROPOSED REGULATION

AR 6174(h)

## Instruction

### Education for English Learners (continued)

#### Advisory Committees

At the District level when there are more than 50 English language learners in the District and at each school site with more than 20 English language learners, parent/guardian advisory committees shall be maintained to serve the advisory functions specified in law.

Parents/guardians of English language learners shall constitute committee membership in at least the same percentage as their children represent of the total number of students in the school.

The District's English Language Advisory Committee shall advise the Board on tasks including but not limited to:

1. The development of a District master plan of education programs and services for English learners, taking into consideration the school site plans for English learners
2. The districtwide needs assessment on a school-by-school basis
3. Establishment of a District program, goals and objectives for programs and services for English learners
4. Development of a plan to ensure compliance with applicable teacher or aide requirements
5. Administration of the annual language census
6. Review of and comment on the District's reclassification procedures
7. Review of and comments on the written notification required to be sent to parents/guardians pursuant to 5 CCR 11300-11316

In order to assist advisory members in carrying out their responsibilities, the Superintendent or designee shall ensure that committee members receive appropriate training and materials. This training shall be planned in full consultation with the members.



# PROPOSED REGULATION

AR 6174(i)

## Instruction

### Education for English Learners (continued)

When there are at least 15 percent English learners in the District, with at least 50 students who are English learners, a District-level English Learner Parent Advisory Committee shall be established to review and comment on the District's Local Control and Accountability Plan in accordance with BP 0460 – Local Control and Accountability Plan. The committee shall be composed of a majority of parents/guardians of English learners.

Regulation  
adopted: 11-16-11  
revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT  
Paramount, California

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** October 28, 2015  
**SUBJECT:** Monthly Financial Statements, September 2015

## **BACKGROUND INFORMATION:**

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through September 30, 2015, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

## **HIGHLIGHTS**

### **Fund 01 – General Fund Revenues**

- Received revenue of \$10,473,456 for LCFF September Apportionment
- Received revenue of \$5,080,262 for 1<sup>st</sup> Quarter Apportionment for Education Protection Account

### **Fund 11 – Adult Education Fund Revenues**

- Received revenue of \$391,309 for 15-16 Adult Ed Block Grant Program

### **Fund 12 – Child Development Fund Revenues**

- No Highlights to Report

### **Fund 21 – Building Fund Revenues**

- No Highlights to Report

### **Fund 25 – Capital Facilities Fund Revenues**

- No Highlights to Report

**Fund 35 – County School Facilities Fund  
Revenues**

- No Highlights to Report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects  
Revenues**

- No Highlights to Report

**Fund 61 – Cafeteria Fund  
Revenues**

- Received revenue of \$198,321 from Federal Child Nutrition Program

**Fund 67.1 – Workers’ Compensation Fund  
Revenues**

- Received revenue of \$277,315 from District contributions for Workers’ Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund  
Revenues**

- Received revenue of \$272,242 from Early Retirees and the District for Health and Welfare Premium Contributions

**PREPARED BY:**

Ranita Browning, Interim-Assistant Superintendent-Business Services

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District’s mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
GENERAL FUND-COMBINED (01)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	146,033,656	146,021,150	27,444,132	81%
4	2) Federal Revenues	8100-8299	8,958,793	9,192,567	2,457,892	73%
5	3) Other State Revenues	8300-8599	4,339,979	4,489,879	1,912,221	57%
6	4) Other Local Revenues	8600-8799	7,950,912	7,950,912	488,530	94%
7	<b>5) Total Revenues</b>		<b>167,283,340</b>	<b>167,654,508</b>	<b>32,302,775</b>	<b>81%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	76,438,475	76,268,778	7,123,203	91%
10	2) Classified Salaries	2000-2999	20,199,950	20,390,300	2,665,252	87%
11	3) Employee Benefits	3000-3999	33,970,275	33,915,370	1,946,520	94%
12	4) Books and Supplies	4000-4999	11,895,732	10,503,446	885,154	92%
13	5) Services, Other Operating Expenses	5000-5999	25,027,285	25,330,844	3,179,352	87%
14	6) Capital Outlay	6000-6599	3,316,000	3,262,876	931	100%
15		7100-7299				
16	7) Other Outgo	7400-7499	180,000	180,000	-	100%
17	8) Direct Support/Indirect Costs	7300-7399	(124,398)	(112,211)	-	100%
18	<b>9) Total Expenditures</b>		<b>170,903,319</b>	<b>169,739,403</b>	<b>15,800,412</b>	<b>91%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(3,619,979)</b>	<b>(2,084,895)</b>	<b>16,502,363</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	1,495,000	1,495,000	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>(1,495,000)</b>	<b>(1,495,000)</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>(5,114,979)</b>	<b>(3,579,895)</b>	<b>16,502,363</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	15,860,040	27,973,836	27,973,836	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		15,860,040	27,973,836	27,973,836	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		15,860,040	27,973,836	27,973,836	
44	<b>2) Ending Balance June 30</b>		<b>10,745,061</b>	<b>24,393,941</b>	<b>44,476,199</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	40,000	40,000	40,000	
49	Stores	9712	300,000	300,000	300,000	
50	Legally Restricted Balance	9740	3,217,681	5,088,738	5,088,738	
51	b) Designated for Economic Unc.	9789	6,941,148	10,900,000	10,900,000	
52	Designated for Mandated Cost	9775-9780	-	-	-	
53	Designated for Digital High School	9775-9780	-	-	-	
54	Designated for Anticipated State Rev. Cuts	9775-9780	-	-	-	
55	Designated for Other Assignments	9780	-	8,025,649	8,025,649	
56	c) Undesignated Amount for Projects	9790				
57	d) Unappropriated Amount	9790	246,232	39,554	20,121,812	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
ADULT EDUCATION FUND (11)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	995,762	995,762	284,125	71%
5	3) Other State Revenues	8300-8599	-	1,565,233	391,309	0%
6	4) Other Local Revenues	8600-8799	273,500	273,500	28,903	89%
7	<b>5) Total Revenues</b>		<b>1,269,262</b>	<b>2,834,495</b>	<b>704,337</b>	<b>75%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	549,855	863,422	84,661	90%
10	2) Classified Salaries	2000-2999	-	528,461	911	0%
11	3) Employee Benefits	3000-3999	98,738	395,953	15,251	96%
12	4) Books and Supplies	4000-4999	155,260	231,430	6,728	97%
13	5) Services, Other Operating Expenses	5000-5999	282,911	432,273	-	0%
14	6) Capital Outlay	6000-6599	4,000	4,000	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	4,998	4,998	-	100%
18	<b>9) Total Expenditures</b>		<b>1,095,762</b>	<b>2,460,537</b>	<b>107,551</b>	<b>96%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>173,500</b>	<b>373,958</b>	<b>596,786</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>173,500</b>	<b>373,958</b>	<b>596,786</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	909,393	964,760	964,760	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		909,393	964,760	964,760	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		909,393	964,760	964,760	
44	<b>2) Ending Balance June 30</b>		<b>1,082,893</b>	<b>1,338,718</b>	<b>1,561,546</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	1,082,893	1,338,718	1,561,546	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
CHILD DEVELOPMENT FUND (12)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	338,444	338,444	13,295	96%
5	3) Other State Revenues	8300-8599	1,074,677	1,074,677	-	100%
6	4) Other Local Revenues	8600-8799	769,120	769,120	62,451	92%
7	<b>5) Total Revenues</b>		<b>2,182,241</b>	<b>2,182,241</b>	<b>75,746</b>	<b>97%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	679,451	679,451	80,113	88%
10	2) Classified Salaries	2000-2999	633,565	633,565	72,961	88%
11	3) Employee Benefits	3000-3999	437,724	437,724	31,487	93%
12	4) Books and Supplies	4000-4999	151,221	143,321	4,505	97%
13	5) Services, Other Operating Expenses	5000-5999	157,480	165,380	3,485	98%
14	6) Capital Outlay	6000-6599		-	-	0%
15		7100-7299				
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	119,400	119,400		100%
18	<b>9) Total Expenditures</b>		<b>2,178,841</b>	<b>2,178,841</b>	<b>192,551</b>	<b>91%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>3,400</b>	<b>3,400</b>	<b>(116,805)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>3,400</b>	<b>3,400</b>	<b>(116,805)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	637,281	628,229	628,229	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		637,281	628,229	628,229	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		637,281	628,229	628,229	
44	<b>2) Ending Balance June 30</b>		<b>640,681</b>	<b>631,629</b>	<b>511,424</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	584,770	584,770	584,770	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	55,911	46,859	(73,346)	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
BUILDING FUND (21)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	10,000	10,000	-	100%
7	<b>5) Total Revenues</b>		<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	41,085	(33,915)	1,250	104%
14	6) Capital Outlay	6000-6599	-	75,000	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>41,085</b>	<b>41,085</b>	<b>1,250</b>	<b>97%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(31,085)</b>	<b>(31,085)</b>	<b>(1,250)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>(31,085)</b>	<b>(31,085)</b>	<b>(1,250)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	31,085	2,846,594	2,846,594	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		31,085	2,846,594	2,846,594	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		31,085	2,846,594	2,846,594	
44	<b>2) Ending Balance June 30</b>		<b>-</b>	<b>2,815,509</b>	<b>2,845,344</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	-	2,815,509	2,845,344	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
CAPITAL FACILITIES FUND (25)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	358,000	358,000	7,467	98%
7	<b>5) Total Revenues</b>		<b>358,000</b>	<b>358,000</b>	<b>7,467</b>	<b>98%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	#DIV/0!
11	3) Employee Benefits	3000-3999	-	-	85	#DIV/0!
12	4) Books and Supplies	4000-4999	35,000	250,312	176,053	30%
13	5) Services, Other Operating Expenses	5000-5999	413,000	327,688	110,158	66%
14	6) Capital Outlay	6000-6599	-	20,000	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>448,000</b>	<b>598,000</b>	<b>286,296</b>	<b>52%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(90,000)</b>	<b>(240,000)</b>	<b>(278,829)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	750,000	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>750,000</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>660,000</b>	<b>(240,000)</b>	<b>(278,829)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,867,525	2,062,566	2,062,566	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,867,525	2,062,566	2,062,566	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,867,525	2,062,566	2,062,566	
44	<b>2) Ending Balance June 30</b>		<b>2,527,525</b>	<b>1,822,566</b>	<b>1,783,737</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9780	2,527,525	1,822,566	1,783,737	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	



**PARAMOUNT UNIFIED SCHOOL DISTRICT  
COUNTY SCHOOL FACILITIES FUND (35)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	5,000	5,000	(1)	100%
7	<b>5) Total Revenues</b>		<b>5,000</b>	<b>5,000</b>	<b>(1)</b>	<b>0%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	450,000	450,000	-	100%
14	6) Capital Outlay	6000-6599	-	-	-	#DIV/0!
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>450,000</b>	<b>450,000</b>	<b>-</b>	<b>100%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(445,000)</b>	<b>(445,000)</b>	<b>(1)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>(445,000)</b>	<b>(445,000)</b>	<b>(1)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	470,179	488,903	488,903	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		470,179	488,903	488,903	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		470,179	488,903	488,903	
44	<b>2) Ending Balance June 30</b>		<b>25,179</b>	<b>43,903</b>	<b>488,902</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	6,961	6,961	6,961	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	18,218	36,942	481,941	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (40)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	700	700	-	100%
7	<b>5) Total Revenues</b>		<b>700</b>	<b>700</b>	<b>-</b>	<b>100%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	-	-	-	0%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	
16	7) Other Outgo	7400-7499	433,500	433,500	287,816	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>433,500</b>	<b>433,500</b>	<b>287,816</b>	<b>0%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(432,800)</b>	<b>(432,800)</b>	<b>(287,816)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	745,000	745,000	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>745,000</b>	<b>745,000</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>312,200</b>	<b>312,200</b>	<b>(287,816)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,186,986	3,186,986	3,186,986	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,186,986	3,186,986	3,186,986	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,186,986	3,186,986	3,186,986	
44	<b>2) Ending Balance June 30</b>		<b>3,499,186</b>	<b>3,499,186</b>	<b>2,899,170</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	3,499,186	3,499,186	2,899,170	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
CAFETERIA - ENTERPRISE FUND (61)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	\$ 8,820,000	8,820,000	1,595,146	82%
5	3) Other State Revenues	8300-8599	\$ 705,000	705,000	131,255	81%
6	4) Other Local Revenues	8600-8799	\$ 385,000	385,000	-	100%
7	<b>5) Total Revenues</b>		<b>\$ 9,910,000</b>	<b>9,910,000</b>	<b>1,726,401</b>	<b>83%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999		-	-	0%
10	2) Classified Salaries	2000-2999	\$ 3,025,265	3,025,265	457,973	85%
11	3) Employee Benefits	3000-3999	\$ 1,426,571	1,426,571	116,068	92%
12	4) Books and Supplies	4000-4999	\$ 4,939,650	4,939,650	590,383	88%
13	5) Services, Other Operating Expenses	5000-5999	\$ 399,514	399,514	77,250	81%
14	6) Capital Outlay	6000-6599	\$ 119,000	119,000	-	100%
15		7100-7299	\$ -	-		
16	7) Other Outgo	7400-7499	\$ -	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>9,910,000</b>	<b>9,910,000</b>	<b>1,241,674</b>	<b>87%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		-	-	484,727	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		-	-	-	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		-	-	484,727	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	1,467,569	1,304,933	1,304,933	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		1,467,569	1,304,933	1,304,933	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		1,467,569	1,304,933	1,304,933	
44	<b>2) Ending Balance June 30</b>		<b>1,467,569</b>	<b>1,304,933</b>	<b>1,789,660</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Restricted Net Position	9797	1,298,494	1,298,494	1,298,494	
53	c) Undesignated Amount for Projects	9790				
54	d) Unrestricted Ner Position	9790	169,075	6,439	491,166	

**PARAMOUNT UNIFIED SCHOOL DISTRICT**  
**SELF INSURANCE FUND - Workers Compensation (67.1)**  
**ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	2,790,125	2,790,125	277,316	90%
7	<b>5) Total Revenues</b>		<b>2,790,125</b>	<b>2,790,125</b>	<b>277,316</b>	<b>90%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,403,467	2,403,467	554,145	77%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>2,403,467</b>	<b>2,403,467</b>	<b>554,145</b>	<b>77%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>386,658</b>	<b>386,658</b>	<b>(276,829)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>386,658</b>	<b>386,658</b>	<b>(276,829)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,866,710	3,866,710	3,866,710	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,866,710	3,866,710	3,866,710	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,866,710	3,866,710	3,866,710	
44	<b>2) Ending Balance June 30</b>		<b>4,253,368</b>	<b>4,253,368</b>	<b>3,589,881</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Designated for Workers' Comp Payments	9775-9780	4,253,368	4,253,368	3,589,881	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

**PARAMOUNT UNIFIED SCHOOL DISTRICT**  
**SELF INSURANCE FUND - EARLY RETIREES HEALTH AND WELFARE (67.2)**  
**ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	3,774,648	3,774,648	354,896	91%
7	<b>5) Total Revenues</b>		<b>3,774,648</b>	<b>3,774,648</b>	<b>354,896</b>	<b>91%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	2,831,976	2,831,976	1,121,493	60%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>2,831,976</b>	<b>2,831,976</b>	<b>1,121,493</b>	<b>60%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>942,672</b>	<b>942,672</b>	<b>(766,597)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>942,672</b>	<b>942,672</b>	<b>(766,597)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	3,256,523	3,256,523	3,256,523	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		3,256,523	3,256,523	3,256,523	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		3,256,523	3,256,523	3,256,523	
44	<b>2) Ending Balance June 30</b>		<b>4,199,195</b>	<b>4,199,195</b>	<b>2,489,926</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	4,199,195	4,199,195	2,489,926	
53	c) Undesignated Amount for Projects	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** October 28, 2015  
**SUBJECT:** Monthly Financial Statements, September 2015 – Special  
Education

## **BACKGROUND INFORMATION:**

Per the Board's request, Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through September 30, 2015, and the percentage of the budget remaining.

## **HIGHLIGHTS**

### **Fund 01 – General Fund – Special Education Revenues**

- Received revenue of \$269,044 for August 2015 AB602 Apportionment
- Received revenue of \$463,130 for 15-16 State Mental Health Apportionment

### **PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

### **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**PARAMOUNT UNIFIED SCHOOL DISTRICT  
SPECIAL EDUCATION (01)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	
4	2) Federal Revenues	8100-8299	3,227,650	3,227,650	42,015	99%
5	3) Other State Revenues	8300-8599	1,031,188	1,031,188	1,038,080	-1%
6	4) Other Local Revenues	8600-8799	7,530,877	7,530,877	463,130	94%
7	<b>5) Total Revenues</b>		<b>11,789,715</b>	<b>11,789,715</b>	<b>1,543,225</b>	<b>87%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	8,968,967	8,968,967	1,873,716	79%
10	2) Classified Salaries	2000-2999	4,353,561	4,353,561	838,361	81%
11	3) Employee Benefits	3000-3999	4,394,452	4,394,452	688,822	84%
12	4) Books and Supplies	4000-4999	223,424	223,424	11,647	95%
13	5) Services, Other Operating Expenses	5000-5999	4,852,881	4,852,881	438,823	91%
14	6) Capital Outlay	6000-6599			-	0%
15		7100-7299	80,000	80,000	-	100%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	219,285	219,285	-	100%
18	<b>9) Total Expenditures</b>		<b>23,092,570</b>	<b>23,092,570</b>	<b>3,851,369</b>	<b>83%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(11,302,855)</b>	<b>(11,302,855)</b>	<b>(2,308,144)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929				
27	b) Transfers Out	7610-7629				
28	2) Other Sources/Uses					
29	a) Sources	8930-8979				
30	b) Uses	7630-7699				
31	3) Contributions to Restricted					
32	Programs	8900-8999	11,302,855	11,302,855	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>11,302,855</b>	<b>11,302,855</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>-</b>	<b>-</b>	<b>(2,308,144)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	-	-	-	
40	b) Unaudited Actual Adj.	9792				
41	c) As of July 1 - Unaudited		-	-	-	
42	d) Audit Adj/Restatement	9793				
43	e) Net Beginning Balance		-	-	-	
44	<b>2) Ending Balance June 30</b>		<b>-</b>	<b>-</b>	<b>(2,308,144)</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711				
49	Stores	9712				
50	Legally Restricted Balance	9740				
51	b) Designated for Economic Unc.	9770				
52	Designated for H&W Benefit Payments	9775-9780	-	-	-	
53	c) Undesignated Amount for Projects	9790				
54	d) Unappropriated Amount	9790	-	-	<b>(2,308,144)</b>	

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** October 28, 2015  
**SUBJECT:** Monthly Financial Statements, September 2015 – Self-Insurance  
Fund – Health and Welfare

## **BACKGROUND INFORMATION:**

Per the Board's request, Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, expenditures through September 30, 2015, and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

## **HIGHLIGHTS**

### **Fund 67.0 – Self-Insurance Fund Revenues**

- No Highlights to report

## **PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

## **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.



**PARAMOUNT UNIFIED SCHOOL DISTRICT  
SELF INSURANCE FUND - Health Welfare (67.0)  
ACTUALS THROUGH 9/30/15**

	A	B	C	D	E	F
1	DESCRIPTION	ACCOUNT CODES	2015-2016 Adopted Budget	2015-2016 Current Budget	Actuals Through 9/30/15	% of Budget Remaining
2	<b>A. Revenue:</b>					
3	1) Revenue Limit Sources	8010-8099	-	-	-	0%
4	2) Federal Revenues	8100-8299	-	-	-	0%
5	3) Other State Revenues	8300-8599	-	-	-	0%
6	4) Other Local Revenues	8600-8799	21,476,612	21,476,612	15,784	100%
7	<b>5) Total Revenues</b>		<b>21,476,612</b>	<b>21,476,612</b>	<b>15,784</b>	<b>100%</b>
8	<b>B. Expenditures</b>					
9	1) Certificated Salaries	1000-1999	-	-	-	0%
10	2) Classified Salaries	2000-2999	-	-	-	0%
11	3) Employee Benefits	3000-3999	-	-	-	0%
12	4) Books and Supplies	4000-4999	-	-	-	0%
13	5) Services, Other Operating Expenses	5000-5999	21,482,288	21,482,288	42,025	100%
14	6) Capital Outlay	6000-6599	-	-	-	0%
15		7100-7299	-	-	-	0%
16	7) Other Outgo	7400-7499	-	-	-	0%
17	8) Direct Support/Indirect Costs	7300-7399	-	-	-	0%
18	<b>9) Total Expenditures</b>		<b>21,482,288</b>	<b>21,482,288</b>	<b>42,025</b>	<b>100%</b>
19						
20	<b>C. Excess (Deficiency) of Revenues</b>					
21	<b>Over Expenditures Before Other</b>					
22	<b>Financing Sources and Uses</b>		<b>(5,676)</b>	<b>(5,676)</b>	<b>(26,241)</b>	
23						
24	<b>D. Other Financing Sources/Uses</b>					
25	1) Interfund Transfers					
26	a) Transfers In	8910-8929	-	-	-	
27	b) Transfers Out	7610-7629	-	-	-	
28	2) Other Sources/Uses					
29	a) Sources	8930-8979	-	-	-	
30	b) Uses	7630-7699	-	-	-	
31	3) Contributions to Restricted					
32	Programs	8990-8999	-	-	-	
33	<b>4) Total, Other Financing Sources/Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	
34						
35	<b>E. Net Increase (Decrease) in Fund Balance</b>		<b>(5,676)</b>	<b>(5,676)</b>	<b>(26,241)</b>	
36						
37	<b>F. Fund Balance Reserves</b>					
38	1) Beginning Balance					
39	a) As of July 1 - Estimated	9791	620,437	620,434	620,434	
40	b) Unaudited Actual Adj.	9792	-	-	-	
41	c) As of July 1 - Unaudited		620,437	620,434	620,434	
42	d) Audit Adj/Restatement	9793	-	-	-	
43	e) Net Beginning Balance		620,437	620,434	620,434	
44	<b>2) Ending Balance June 30</b>		<b>614,761</b>	<b>614,758</b>	<b>594,193</b>	
45						
46	<b>Components of Ending Fund Balance</b>					
47	a) Reserved Amounts					
48	Revolving Cash	9711	-	-	-	
49	Stores	9712	-	-	-	
50	Legally Restricted Balance	9740	-	-	-	
51	b) Designated for Economic Unc.	9770	-	-	-	
52	Other Assignments	9775-9780	614,761	614,758	594,193	
53	c) Unrestricted Net Assets	9790	-	-	-	
54	d) Unappropriated Amount	9790	-	-	-	

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent  
**FROM:** Ranita Browning, Interim Assistant Superintendent-Business  
Services  
**DATE:** October 28, 2015  
**SUBJECT:** Average Daily Attendance Summary Report Through  
September 11, 2015 and the First Monthly School Enrollment Report

## **BACKGROUND INFORMATION:**

Average daily attendance summary reports are prepared monthly by the Business Division based on information provided from each school site.

## **HIGHLIGHTS:**

### **Average Daily Attendance (ADA)**

#### **Regular Education**

- Actual K-12 ADA increased 44 from Projected P-2 ADA for the 1<sup>st</sup> month of 2015-16
  - Grade K increased 23 (18.11%) from Projected to Actual
  - Grades 1-3 decreased 2 (-0.52%) from Projected to Actual
  - Grades 4-8 increased 9 (1.22%) from Projected to Actual
  - Grades 9-12 increased 14 (2.33%) from Projected to Actual
  
- Actual enrollment as of the 1<sup>st</sup> month decreased 228 from 2014-15 to 2015-16
  - Grade K increase 25 (2.67%) from 2014-15 to 2015-16
  - Grades 1-3 decreased 265 (-8.19%) from 2014-15 to 2015-16
  - Grades 4-8 increased 70 (1.25%) from 2014-15 to 2015-16
  - Grades 9-12 decreased 58 (-0.96%) from 2014-15 to 2015-16
  
- Rate of Attendance for Regular K-12 at the 1st month was 98%, compared to 98% in 2014-15

## **Special Education**

- Actual K-12 ADA increased 5 (7.14%) from Projected P-2 ADA for the 1st month of 2015-16
- Actual enrollment as of the 1st month increased 42 from 2014-15 to 2015-16
  - Grades K-8 increased 15 (4.23%) from 2014-15 to 2015-16
  - Grades 9-12 increased 27 (13.74%) from 2014-15 to 2015-16

### **PREPARED BY:**

Ranita Browning, Interim Assistant Superintendent-Business Services

### **DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve the District's mission.

**Paramount Unified School District  
2015-2016  
Average Daily Attendance Summary**

Program School	Grade Type	P-2 Projected ADA *	ADA Projected 1st Month 9/11/2015	% of Projected ADA 1st Month 9/11/2015	Actual ADA 1st Month 9/11/2015	% of Actual ADA 1st Month 9/11/2015	Rate of Attendance 1st Month 9/11/2015
<b>Regular Ed.</b>		<b>K</b>					
Alondra	K	N/A	N/A	N/A	N/A	N/A	N/A
Collins	TK/K	88	12	13%	14	15%	97%
Gaines	TK/K	94	12	13%	15	16%	98%
Hollydale	TK/K	91	12	13%	15	16%	97%
Jackson	K	N/A	N/A	N/A	N/A	N/A	N/A
Jefferson	K	53	7	13%	7	13%	97%
Keppel	TK/K	79	10	13%	14	17%	97%
Lincoln	TK/K	91	12	13%	14	15%	98%
Los Cerritos	TK/K	76	10	13%	11	15%	96%
Mokler	TK/K	90	12	13%	16	17%	96%
Paramount Park	K	N/A	N/A	N/A	N/A	N/A	N/A
Roosevelt	TK/K	111	15	13%	13	12%	95%
Tanner	TK/K	84	11	13%	15	18%	97%
Wirtz	TK/K	99	13	13%	16	16%	98%
Zamboni	K	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>957</b>	<b>127</b>	<b>13%</b>	<b>150</b>	<b>16%</b>	<b>97%</b>
<b>Regular Ed.</b>		<b>1-3</b>					
Alondra	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Collins	1-3	244	32	13%	29	12%	97%
Gaines	1-3	277	37	13%	38	14%	98%
Hollydale	1-3	263	35	13%	37	14%	98%
Jackson	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Jefferson	1-3	181	24	13%	26	14%	98%
Keppel	1-3	234	31	13%	31	13%	98%
Lincoln	1-3	281	37	13%	38	14%	98%
Los Cerritos	1-3	249	33	13%	35	14%	98%
Mokler	1-3	334	44	13%	42	13%	97%
Paramount Park	1-3	N/A	N/A	N/A	N/A	N/A	N/A
Roosevelt	1-3	324	43	13%	42	13%	98%
Tanner	1-3	250	33	13%	31	12%	97%
Wirtz	1-3	285	38	13%	37	13%	98%
Zamboni	1-3	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>2922</b>	<b>388</b>	<b>13%</b>	<b>386</b>	<b>13%</b>	<b>98%</b>
<b>Regular Ed</b>		<b>4-8</b>					
Alondra	4-8	863	115	13%	114	13%	98%
Collins	4-8	166	22	13%	21	13%	98%
Gaines	4-8	N/A	N/A	N/A	N/A	N/A	N/A
Hollydale	4-8	566	75	13%	79	14%	98%
Jackson	4-8	737	98	13%	99	13%	98%
Jefferson	4-8	146	19	13%	19	13%	98%
Keppel	4-8	191	25	13%	25	13%	98%
Lincoln	4-8	194	26	13%	27	14%	98%
Los Cerritos	4-8	198	26	13%	25	13%	99%
Mokler	4-8	257	34	13%	34	13%	97%
Paramount Park	4-8	726	96	13%	98	14%	97%
Roosevelt	4-8	251	33	13%	33	13%	98%
Tanner	4-8	203	27	13%	27	13%	98%
Wirtz	4-8	199	26	13%	29	14%	98%
Zamboni	4-8	871	116	13%	117	13%	99%
Community Day	4-8	2	0	13%	0	N/A	N/A
Home/Hospital	4-8	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>5,570</b>	<b>740</b>	<b>13%</b>	<b>749</b>	<b>13%</b>	<b>98%</b>
<b>Regular Ed.</b>	<b>K-8</b>	<b>9,449</b>	<b>1255</b>	<b>13%</b>	<b>1284</b>	<b>14%</b>	<b>98%</b>

Note: ADA is projected at 95% of projected enrollment except for:  
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA

**Paramount Unified School District  
2015-2016  
Average Daily Attendance Summary**

Program	Grade	P-2	ADA	% of	Actual	% of	Rate of
School	Type	Projected ADA *	Projected 1st Month 9/11/2015	Projected ADA 1st Month 9/11/2015	ADA 1st Month 9/11/2015	Actual ADA 1st Month 9/11/2015	Attendance 1st Month 9/11/2015
<b>Regular Ed</b>		<b>9-12</b>					
Community Day	9-12	21	3	13%	2	N/A	N/A
Buena Vista Continuation	9-12	197	26	13%	23	12%	N/A
Paramount High	9-12	3202	425	13%	439	14%	97%
Paramount High-West	9-12	1106	147	13%	151	14%	98%
Home/Hospital	9-12	N/A	N/A	N/A	0	N/A	N/A
Cal-SAFE	9-12	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>4,526</b>	<b>601</b>	<b>13%</b>	<b>615</b>	<b>14%</b>	<b>98%</b>
<b>Total Regular K-12</b>		<b>13,975</b>	<b>1,856</b>	<b>13%</b>	<b>1,899</b>	<b>14%</b>	<b>98%</b>
<b>Special Ed</b>		<b>K-8</b>					
Alondra	K-8	58	8	13%	8	13%	97%
Collins	K-8	23	3	13%	3	14%	97%
Gaines	K-8	N/A	N/A	N/A	N/A	N/A	N/A
Hollydale	K-8	39	5	13%	7	18%	96%
Jackson	K-8	25	3	13%	2	9%	98%
Jefferson	K-8	47	6	13%	6	0%	95%
Keppel	K-8	N/A	N/A	N/A	N/A	N/A	N/A
Lincoln	K-8	14	2	13%	2	17%	91%
Los Cerritos	K-8	44	6	13%	6	13%	94%
Mokler	K-8	N/A	N/A	N/A	N/A	N/A	N/A
Paramount Park	K-8	33	4	13%	3	0%	97%
Roosevelt	K-8	34	5	13%	5	14%	95%
Tanner	K-8	N/A	N/A	N/A	N/A	N/A	N/A
Wirtz	TK/K-8	N/A	N/A	N/A	N/A	N/A	N/A
Zamboni	K-8	29	4	13%	4	15%	99%
Home/Hospital	K-8	N/A	N/A	N/A	1	N/A	N/A
Extended Year	K-8	N/A	N/A	N/A	N/A	N/A	N/A
NonPublic School	K-8	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>346</b>	<b>46</b>	<b>13%</b>	<b>48</b>	<b>14%</b>	<b>96%</b>
<b>Special Ed</b>		<b>9-12</b>					
Paramount High School	9-12	177	23	13%	25	14%	95%
Buena Vista Continuation	9-12	2	0	13%	2	N/A	N/A
Home/Hospital	9-12	N/A	N/A	N/A	N/A	N/A	N/A
NonPublic School	9-12	N/A	N/A	N/A	N/A	N/A	N/A
Extended Year	9-12	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>		<b>179</b>	<b>24</b>	<b>13%</b>	<b>27</b>	<b>15%</b>	<b>95%</b>
<b>Total Special Ed</b>	<b>K-12</b>	<b>524</b>	<b>70</b>	<b>13%</b>	<b>74</b>	<b>14%</b>	<b>95%</b>
Independent Study	K-12	22	3	13%	1	N/A	N/A
<b>Total Independent Study</b>	<b>K-12</b>	<b>22</b>	<b>3</b>	<b>13%</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>
County Students - SpEd	K-12	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total County Students</b>	<b>K-12</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>ALL PROGRAMS EXCEPT FOR ADULT ED</b>							
Regular		13,975	1,856	13%	1,899	14%	98%
Special Ed		524	70	13%	74	14%	95%
Independent Study		22	3	13%	1	N/A	N/A
County Students		N/A	N/A	N/A	N/A	N/A	N/A
<b>Grand Total Except for Adult Ed</b>		<b>14,521</b>	<b>1,929</b>	<b>13%</b>	<b>1,975</b>	<b>14%</b>	<b>97%</b>
<b>Adult Ed</b>		<b>675</b>	<b>90</b>	<b>13%</b>	<b>55</b>	<b>N/A</b>	<b>N/A</b>

Note: ADA is projected at 95% of projected enrollment except for:  
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA

**Paramount Unified School District**

**2015-2016**

**Rate of Attendance Comparison**

<b>School</b>	<b>Grade</b>	<b>1st Mo.</b>	<b>2nd Mo.</b>	<b>3rd Mo.</b>	<b>4th Mo.</b>	<b>5th Mo.</b>	<b>6th Mo.</b>	<b>7th Mo.</b>	<b>8th Mo.</b>	<b>9th Mo.</b>	<b>10th Mo.</b>
<b>Regular Ed.</b>		<b>K</b>									
Alondra	<b>K</b>	N/A									
Collins	<b>K</b>	97%									
Gaines	<b>K</b>	98%									
Hollydale	<b>K</b>	97%									
Jackson	<b>K</b>	N/A									
Jefferson	<b>K</b>	97%									
Keppel	<b>K</b>	97%									
Lincoln	<b>K</b>	98%									
Los Cerritos	<b>K</b>	96%									
Mokler	<b>K</b>	96%									
Paramount Park	<b>K</b>	N/A									
Roosevelt	<b>K</b>	95%									
Tanner	<b>K</b>	97%									
Wirtz	<b>K</b>	98%									
Zamboni	<b>K</b>	N/A									
<b>Subtotal</b>		<b>97%</b>									
<b>Regular Ed.</b>		<b>1-3</b>									
Alondra	<b>1-3</b>	N/A									
Collins	<b>1-3</b>	97%									
Gaines	<b>1-3</b>	98%									
Hollydale	<b>1-3</b>	98%									
Jackson	<b>1-3</b>	N/A									
Jefferson	<b>1-3</b>	98%									
Keppel	<b>1-3</b>	98%									
Lincoln	<b>1-3</b>	98%									
Los Cerritos	<b>1-3</b>	98%									
Mokler	<b>1-3</b>	97%									
Paramount Park	<b>1-3</b>	N/A									
Roosevelt	<b>1-3</b>	98%									
Tanner	<b>1-3</b>	97%									
Wirtz	<b>1-3</b>	98%									
Zamboni	<b>1-3</b>	N/A									
<b>Subtotal</b>		<b>98%</b>									
<b>Regular Ed</b>		<b>4-8</b>									
Alondra	<b>4-8</b>	98%									
Collins	<b>4-8</b>	98%									
Gaines	<b>4-8</b>	N/A									
Hollydale	<b>4-8</b>	98%									
Jackson	<b>4-8</b>	98%									
Jefferson	<b>4-8</b>	98%									
Keppel	<b>4-8</b>	98%									
Lincoln	<b>4-8</b>	98%									
Los Cerritos	<b>4-8</b>	99%									
Mokler	<b>4-8</b>	97%									
Paramount Park	<b>4-8</b>	97%									
Roosevelt	<b>4-8</b>	98%									
Tanner	<b>4-8</b>	98%									
Wirtz	<b>4-8</b>	98%									
Zamboni	<b>4-8</b>	99%									
Community Day	<b>4-8</b>	N/A									
<b>Subtotal</b>		<b>98%</b>									
<b>Regular Ed.</b>	<b>K-8</b>	<b>98%</b>									

\*Note: ADA is projected at 95% of projected enrollment except for:  
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA.

**Paramount Unified School District  
2015-2016**

**Rate of Attendance Comparison**

<b>School</b>	<b>Grade</b>	<b>1st Mo.</b>	<b>2nd Mo.</b>	<b>3rd Mo.</b>	<b>4th Mo.</b>	<b>5th Mo.</b>	<b>6th Mo.</b>	<b>7th Mo.</b>	<b>8th Mo.</b>	<b>9th Mo.</b>	<b>10th Mo.</b>
<b>Regular Ed</b>		<b>9-12</b>									
Community Day	9-12	N/A									
Buena Vista High School	9-12	N/A									
Paramount High	9-12	97%									
Paramount High-West	9-12	98%									
Home to Hospital	9-12	N/A									
Cal-SAFE	9-12	N/A									
<b>Subtotal</b>		<b>98%</b>									
<b>Total Regular K-12</b>		<b>98%</b>									
<b>Special Ed</b>		<b>K-8</b>									
Alondra	K-8	97%									
Collins	K-8	97%									
Gaines	K-8	N/A									
Hollydale	K-8	96%									
Jackson	K-8	98%									
Jefferson	K-8	95%									
Keppel	K-8	N/A									
Lincoln	K-8	91%									
Los Cerritos	K-8	94%									
Mokler	K-8	N/A									
Paramount Park	K-8	97%									
Roosevelt	K-8	95%									
Tanner	K-8	N/A									
Wirtz	K-8	N/A									
Zamboni	K-8	99%									
Home to Hospital	K-8	N/A									
Extended Year	K-8	N/A									
NonPublic School	K-8	N/A									
<b>Subtotal</b>		<b>96%</b>									
<b>Special Ed</b>		<b>9-12</b>									
Paramount High School	9-12	95%									
Home to Hospital	9-12	N/A									
NonPublic School	9-12	N/A									
Extended Year	9-12	N/A									
<b>Subtotal</b>		<b>95%</b>									
<b>Total Special Ed</b>		<b>95%</b>									
Independent Study	K-12	N/A									
<b>Total Independent Study</b>		<b>N/A</b>									
County Students - SpEd	K-12	N/A									
<b>Total County Students</b>		<b>N/A</b>									
<b>ALL PROGRAMS EXCEPT FOR ADULT ED</b>											
Regular	K-12	<b>98%</b>									
Special Ed	K-12	<b>95%</b>									
Independent Study	K-12	N/A									
County Students	K-12	N/A									
<b>Grand Total Except for Adult Ed</b>		<b>97%</b>									
<b>Adult Ed</b>		<b>N/A</b>									

\*Note: ADA is projected at 95% of projected enrollment except for:  
Independent Study, County Special Ed and Adult Ed which are based on 2014-15 P-2 ADA.



# District Schools Monthly School Enrollment Report

Year: 2015-2016

Report: ATD606

Through end of Report Period: 1 (09/11/2015)

School	Type	09/11	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
<b>Regular Education</b>		<b>K</b>													
Collins School		89													
Gaines School		98													
Hollydale School		92													
Jefferson School		55													
Keppel School		85													
Lincoln School		91													
Los Cerritos School		71													
Mokler School		97													
Roosevelt School		83													
Tanner School		98													
Wirtz School		102													
<b>Subtotal</b>		<b>961</b>													

<b>Regular Education</b>		<b>1-3</b>													
Collins School		228													
Gaines School		288													
Hollydale School		284													
Jefferson School		197													
Keppel School		236													
Lincoln School		296													
Los Cerritos School		270													
Mokler School		326													
Roosevelt School		323													
Tanner School		242													
Wirtz School		280													
<b>Subtotal</b>		<b>2,970</b>													

<b>Regular Education</b>		<b>4-8</b>													
Alondra School		880													
Collins School		162													
Community Day School		4													
Hollydale School		606													
Jackson School		758													
Jefferson School		149													
Keppel School		192													
Lincoln School		207													
Los Cerritos School		194													
Mokler School		265													
Paramount Park School		760													
Roosevelt School		256													
Tanner School		209													
Wirtz School		218													





# District Schools Monthly School Enrollment Report

Year: 2015-2016  
Report: ATD606

Through end of Report Period: 1 (09/11/2015)

School	Type	09/11	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Zamboni School		887													
<b>Subtotal</b>		<b>5,747</b>													

**Regular Education 9-12**

Buena Vista High School	11	50													
	12	134													
<b>Subtotal</b>		<b>184</b>													
Community Day School	9	1													
	10	5													
	11	6													
	12	3													
<b>Subtotal</b>		<b>15</b>													
Paramount High School	9	1,169													
	10	1,208													
	11	1,115													
	12	1,061													
<b>Subtotal</b>		<b>4,553</b>													
<b>(9-12) Subtotal</b>		<b>4,752</b>													
<b>Total K-12</b>	<b>Reg.</b>	<b>14,430</b>													

**Regular K-8 Totals**

Alondra School	880														
Collins School	479														
Community Day School	4														
Gaines School	386														
Hollydale School	982														
Jackson School	758														
Jefferson School	401														
Keppel School	513														
Lincoln School	594														
Los Cerritos School	535														
Mokler School	688														
Paramount Park School	760														
Roosevelt School	662														
Tanner School	549														
Wirtz School	600														
Zamboni School	887														
<b>Subtotal</b>	<b>9,678</b>														

**Regular 9-12 Totals**

Buena Vista High School	184														
Community Day School	15														
Paramount High School	4,553														
<b>Subtotal</b>	<b>4,752</b>														



# District Schools Monthly School Enrollment Report

Year: 2015-2016  
Report: ATD606

Through end of Report Period: 1 (09/11/2015)

1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th 13th

School	Type	09/11	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
<b>Total Regular Education</b>	<b>K-12</b>	<b>14,430</b>													

<b>Special Ed</b>		<b>K-8</b>	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Alondra School		59													
Collins School		25													
Hollydale School		56													
Jackson School		17													
Jefferson School		49													
Lincoln School		20													
Los Cerritos School		47													
Paramount Park School		25													
Roosevelt School		38													
Zamboni School		34													
<b>Subtotal</b>		<b>370</b>													

<b>Special Ed</b>		<b>9-12</b>	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Buena Vista High School		14													
Paramount High School		193													
<b>Subtotal</b>		<b>207</b>													
<b>Total Special Ed</b>		<b>577</b>													

<b>Adult Transition</b>		<b>9-12</b>	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Paramount High School		47													
<b>Subtotal</b>		<b>47</b>													
<b>Total Adult Transition</b>		<b>47</b>													

**ALL PROGRAMS**

Regular Education	14,430														
Special Ed	577														
Adult Transition	47														
<b>Grand Total</b>	<b>15,054</b>														

**Instructional Days**

Alondra School	17														
Buena Vista High School	17														
Collins School	17														
Community Day School	17														
Gaines School	17														
Hollydale School	17														
Jackson School	17														
Jefferson School	17														
Keppel School	17														
Lincoln School	17														
Los Cerritos School	17														
Mokler School	17														



# District Schools Monthly School Enrollment Report

Year: 2015-2016

Report: ATD606

Through end of Report Period: 1 (09/11/2015)

School	Type	09/11	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
Paramount High School		17													
Paramount Park School		17													
Roosevelt School		17													
Tanner School		17													
Wirtz School		17													
Zamboni School		17													

# Paramount Unified School District

**TO:** Delores Stephens, Co-Interim Superintendent  
David Verdugo, Co-Interim Superintendent

**FROM:** Ranita Browning, Interim Assistant Superintendent-Business Services

**DATE:** October 28, 2015

**SUBJECT:** Bid Summaries – Roofing Field Service Contract, Lighting Supplies, Requests for Proposal for Two-Way Radios, Kitchen Supplies, and Produce

**BACKGROUND INFORMATION:**

At the meetings of June 23, 2014, and September 23, 2015, the Board of Education authorized staff to seek bids for roofing and field service contracts for upcoming projects. Field Service contracts provide the District a fixed price for work over a period of one year. Each field service contract allows for ongoing work, as needed. Unit prices for the scope of work will be utilized. Public bids were also issued for lighting supplies for Prop 39 Energy Projects, kitchen supplies, and produce. Staff issued a Request for Proposal for two-way radios and configuration services.

The summaries below reflect the pricing:

Vendor	Bid Price – Part A
<b>F C and Sons Roofing, Inc.</b>	<b>\$386,495.00</b>
Cool Roofing Systems, Inc.	\$664,000.00

The company listed above in bold was awarded the field service contract.

Commodity	Vendor	Bid Price
Kitchen Supplies	Team Distributions, Inc.**	\$107,719.65
	<b>P &amp; R Paper Supply Co.</b>	<b>\$158,407.50</b>
Interior/Exterior LED Lighting	<b>Ortiz Led Solutions</b>	<b>\$809,034.60</b>
Two-Way Radios	<b>Champlin Wireless</b>	<b>\$331,377.98</b>

The companies listed above in **bold** were awarded the contract.

\*\*Did not bid on all items

The above listed contracts are renewable upon District approval.

Commodity	Vendor	Bid Price
Produce	Gold Star Foods	Non-responsive
	Sunrise Produce	\$409,216.00
	Swift Produce	\$436,657.75

The District will rebid with revised specifications.

**PREPARED BY:**

Roger Ramirez, Assistant Director-Operations

**DISTRICT PRIORITY 9:**

Effectively manage resources in order to achieve District's mission.